The European Instrument for Democracy and Human Rights (EIDHR) Country Based Support Scheme (CBSS) 2010 allocations to Nepal

Call for Proposal (CfP) Publication reference: EuropeAid/131269/L/ACT/NP

6 May 2011 was the last day of submitting queries in relation to the concept notes

Queries related to this call for proposals may be clarified by careful reading of the “Guidelines for Grant Applicants”

1) Is it possible for an applicant to have partnership with Village Development Committee (VDC)?

Section 2.1.2 of the Call for Proposal (CfP) guidelines has provided the eligibility criteria required for partners. A state institution or organisation or an organisation effectively controlled by such an institution is eligible neither as an applicant nor as a partner (For further details please see section 2.1.1 of the Guidelines).

2) EU procedures are not easier to comply with specifically for small scale organisation. Is there any flexibility for positive considerations of the small NGOs?

Concept notes will be assessed as per the criteria published in the guidelines and there will not be any specific treatment/flexibility for any kind of organisations. However, please note that the allocations available for Nepal are divided into 2 LOTs and the LOT 1 is specifically targeted to local organisations.

3) How does one register in PADOR and what kinds of support the EU Delegation in Nepal provides for addressing difficulties of registering in PADOR (limited internet access, no response from the PADOR help desk, difficulty of obtaining English translation of some supporting documents that have to be uploaded in PADOR)

As mentioned in Section 2.2 of the guidelines of this CfP PADOR registration processes are elaborated in the PADOR user's guide, frequently asked questions and also in e-training. Please refer all these references available at: http://ec.europa.eu/europeaid/work/onlineservices/pador/index_en.htm

4) How many proposals will the EU Delegation award by the end of the selection process?

It depends on the amount requested by the shortlisted applicants. In any case the number of proposals will be selected by taking into account the indicative financial envelopes foreseen for each lot (For detailed information about the available envelop please refer section 1.3 of the guidelines).
5) While awarding a grant do you take into account the financial transactions of an applicant and also its proposed partners?

If a proposal is submitted in partnership, earlier experiences of project management, technical expertise, and management capacity of both the applicant and partners are assessed at the stage of detail proposal as indicated in the guidelines. For details, please refer Section 2.3 of the guidelines Evaluation and selection of applications Step 2: Evaluation of the Full Application, Evaluation Grid page 18-19.

6) How many areas can be covered under the project granted from LOT 1?

Any contracts awarded under LOT 1 should be executed in the district where the lead applicant is registered and/or in one additional adjoining district.

7) Our NGO registered in Kathmandu has branch office in Mid-western region. Are we eligible if we apply under LOT 1 in the district where we have branch office?

No. Any lead applicant for LOT 1 should be registered in the concerned district and/or adjoining district. Furthermore an applicant can submit only one application addressing any one LOT 1 or 2. If there is more than one application submitted by the same legal entity, all the applications will be rejected.

8) If a Nepali NGO is the main applicant and applies in partnership with an international NGO, would it still be 95% of the maximum size of the grant?

Yes. For proposals submitted by Nepalese Applicants, the grant may not exceed 95% of the estimated total accepted costs of the action (see also section 1.3 of the Guidelines). As regards the co-financing provisions under this CfP we kindly refer you to the details of clarification and corrigendum published under this same website (www.eeas.europa.eu/delegation/nepal or https://webgate.ec.europa.eu/europeaid/online-services/index.cfm).

9) Please clarify, whether the minimum criteria for 2 years of registration has meant the action taking place in Nepal for 2 years?

No.

As per the guidelines of this CfP applicants must have carried out activities in the area covered by the proposed project at least during the last two years at the time of the submission of an application.' Hence the applicant has to demonstrate that he has at least two years of implementation experience of the project proposed under this CfP.

10) Is it true that an organisation working with EU will have better opportunity to get funded new project?

No.

The selection process follows the basic principles of transparency and equal treatment, which means that the grant award process takes place in a completely impartial manner. All members of the evaluation committee are by signature bound to these principles and any potential conflict of interest is excluded. Please kindly refer in this regard to the Practical Guide for Contract Procedures for EU external Actions
11) **Is it possible to develop a project by linking the target groups of an ongoing project?**

The target groups that have already been addressed through other interventions may also be addressed through the project proposed under this call. However, the added value of bringing yet another project for addressing the same targeted groups should be strongly justified and the aspect of sustainability of the Action in this respect should appropriately be addressed.

12) **It is good to have another round of detail information sessions meeting for the applicants shortlisted from the concept note. Is there any programme that the delegation has planned?**

Any information related to this call will be published in the Delegation Website. We encourage all potential applicants or all interested to visit the Nepal Delegation Website: [www.eeas.europa.eu/delegation/nepal](http://www.eeas.europa.eu/delegation/nepal)

13) **I need one clarification:** One organization (not named for the sake of confidentiality) is trying to explore the partners to apply grant for EU, “European Instrument for Democracy and Human Rights (EIDHR)”. As one of the potential partners is a department (not named for the sake of confidentiality), under the Tribhuwan University legal identity, and semi Government. Does a government organization fall under the partnership criteria if our organization apply for this fund? Can our organization include them as partner?

In the interest of equal treatment of applicants, the Delegation cannot give a prior opinion on the eligibility of an applicant, a partner or an action. For an easy reference regarding the eligibility criteria of partners please refer Section 2.1.2 of the Guidelines.

14) **We are planning to submit concept note for the recent call on human rights programme from EC. But, the problem is we do not have a PADOR number. We tried a lot last time. We get a message that our organization is registered in PADOR, but we are not supplied with the PADOR number. We requested for the PASSWORD. However, we have not got it either. As a result, we have not been able to keep updated information of our organization in PADOR. How can we sort out this problem?**

Any problems related to PADOR should be addressed to the PADOR helpdesk at: [Europeaid-pador@ec.europa.eu](mailto:Europeaid-pador@ec.europa.eu). For further information please refer Section 2.2 of the Guidelines.