



Call for expressions of interest

The European Union Delegation to Indonesia and Brunei Darussalam and European Union Mission to ASEAN are looking for office space to take into lease.

The purpose of the research is a **nett** area between **1 800 m² and 2 000 m²** that will be fitted-out by the applicant in accordance with the instructions by the European Union Delegation to Indonesia and Brunei Darussalam.

The premises will be located either in a recently constructed building (maximum 6 years) or in an ongoing project to be completed no later than Q1 2018.

The **office space** should:

- be located in a A-Grade Building minimum
- ideally on one single floor and in the high zone of the building
- include restrooms within the secured perimeter of European Union premises.

It should be situated in the following areas:

- SUDIRMAN Corridor
- THAMRIN Corridor

As far as parking is concerned, the following should at least be available:

- 6 reserved vehicle parking slots
- 19 unreserved vehicle parking slots
- 10 motorcycles parking slots
- 22 ad-hoc vehicle parking slots for visitors (Diplomatic Missions)

The office space must be compliant with all local building standards and regulations, in particular in terms of occupational health & safety, fire prevention and anti-seismic construction codes. Compliance with EU standards or other international standards is a valuable asset. The overall quality of finishes as well as the technical and mechanical equipment facilities should be in line with EU or international standards.

The office space should be available for occupation, after fitting-out works completion, on **01/09/2018 at the latest**.

The submitted proposal should provide:

- A full description of the building including precise location (including number of accesses), building grade, completion year, occupancy, zone, ownership type, estimated net efficiency;
- Detailed information on rental conditions, including rental price and service charge per square meter and per parking space;
- Detailed semi-gross and net floor plans (indication of measurements of the unit(s)), sections, elevation drawings
- In case of real estate agency, service fees.

Proposals must be submitted:

- a) either by post or by courier not later than **31/08/2017**, to the address indicated hereunder.
- b) or delivered by hand not later than **12.00 on 31/08/2017** to the address indicated hereunder.

For further information please liaise with the Head of Administration at European Union Delegation – at DELEGATION-INDONESIA-HOA@eeas.europa.eu

Address:

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