EUROPEAN EXTERNAL ACTION SERVICE



Christophe Bigot

European Union Special Representative for the Middle East Peace Process

ANNEX I

Advertisement for the secondment of a political adviser

to the EU Special Representative for the Middle East Peace Process (**Jerusalem/Tel Aviv based**)

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| Organisation: | EU Special Representative for the Middle East Peace Process |
| Job Location: | Jerusalem/Tel Aviv |
| Availability: | As soon as possible, after selection and until 31 May 2026 |
| Contract Regime: | Secondment for the post of Political Adviser to the EUSR for the Middle East Peace Process (Jerusalem/Tel Aviv based) |
| Job Titles/Vacancy Reference: | Political adviser |
| Number of posts: | One post |
| Deadline for applications: | 7 July 2025 |
| Email address to send the CV and motivation letter : | EUSR-MEPP@eeas.europa.eu |
| Additional information: | EUSR-MEPP@eeas.europa.eu |

The EU Special Representative for the Middle East Peace Process kindly requests Member States, the institutions of the European Union and the EEAS to consider the secondment of one staff member for the post of Political Adviser to the EU Special Representative for Middle East Peace Process (Jerusalem/Tel Aviv based), according to the described requirements and information provided below:

1. Essential requirements

Citizenship - Citizen of a Member State of the European Union (EU) and enjoying full rights as a citizen.

Integrity - The candidate must maintain the highest standards of personal integrity, impartiality and self-discipline. Candidates are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information related to the mission or respective tasks and activities. The candidate shall carry out their duties and act in the interests of the mission.

Education and professional experience - To have a Master degree in a relevant field and at least eight years of relevant international professional experience (diplomacy, political, legislative experience, fieldwork or political analysis). Must have experience working for a diplomatic or international mission abroad. Experience in conflict-sensitive environment is an asset. The candidate must have a practical pragmatic professional approach.

Physical and mental health - Physically fit and in good health without any physical or mental problems or substance dependency which can impair operational performance in the mission.

Negotiation and relational skills - The candidate must have excellent negotiating skills and the ability to work professionally in a stressful and diverse environment. The ability to work in a demanding, deadline­ driven environment and to establish and maintain effective working relationships with people of different national and cultural backgrounds is crucial.

Flexibility and adaptability - The candidate must be able to work in arduous conditions with a limited network of support. Must be able to work independently, be creative and pro-active. Strong interpersonal and communication skills required. Good networking abilities a must.

Ability to communicate effectively in English- The candidate must be fully fluent in English, both written and orally. Report writing ability, analysis, drafting and editing skills are especially needed.

Computer skills - Skills in word processing, spreadsheets and email systems are essential, as is knowledge of social and political networking tools. Knowledge of other IT tools will be an asset.

1. Recommended requirements or experience

Diplomatic or EU official status - To facilitate free movement, credibility and access.

Knowledge of the EU institutions and the EEAS - To have deep knowledge of the working methods of the EU institutions, including the EEAS, particularly related to the Common Foreign and Security Policy, with particular focus on the EU policy in the Middle East Peace Process.

International experience - To have international experience relating to the Middle East Peace Process, in particular in foreign governments and/or international multilateral and regional organizations. To have experience working in conflict settings.

Language skills - In addition to English, a good knowledge of French, Arabic or Hebrew will be an asset.

Travel - The political advisor will work part of the week from the office located inside the EU Delegation in Tel Aviv and part of the week from the EU Representative office in East Jerusalem. The political advisor will regularly participate in field visits to the West Bank and Gaza. A driving license is a prerequisite. When appropriate, the political advisor will support the EUSR on travels to third countries.

1. **Job description**

Under the supervision of the EUSR and in conjunction with three political advisors based in Brussels, the political advisor will :

* Coordinate the incoming missions of the EUSR to Israel and the Palestinian Territory, in cooperation with the EU offices. When appropriate, the political advisor will also support the EUSR to visits to the region or to third countries.
* Represent as necessary and appropriate the office of the EU Special Representative in Israel and the Palestinian Territory during the absence of the EUSR, i.e. participate in diplomatic briefings etc.
* Report on and analyze political, economic, legal and security developments in relation to the Middle East Peace Process and provide political, diplomatic, and strategic advice, as necessary.
* Contribute to briefings, speeches, missions and meetings related reports for the EUSR, in close cooperation with the European External Action Service (EEAS), as appropriate.
* Establish a sound working relationship with counterparts (in particular with officials on both sides and civil society).
* Maintain close contact with the diplomatic community in Tel Aviv, Jerusalem and Ramallah, including with representatives from EU member states and the CSDP missions EUBAM Rafah and EUPOL COPPS.
* Maintain close contact with other international partners, notably with relevant UN organizations and Special Procedures.
* Perform other duties as and when required.