

**Implementing effective supervision over non-bank financial institutions**

**TWINNING ref. number: UA 23 NDICI FI 01 24**

**TWINNING GRANT CONTRACT: NDICI-GEO-NEAR/2024/457-673**

**CfP ref.: EuropeAid/180683/DD/ACT/UA**

   

**Job Vacancy Announcement**

**RTA Assistant**



DWM-DWMZ4.08.57.2025.JL.4

**Implementing effective supervision over non-bank financial institutions**

**TWINNING REFERENCE NUMBER:** **UA 23 NDICI FI 01 24**

**TWINNING GRANT CONTRACT NUMBER: NDICI-GEO-NEAR/2024/457-673**

**CfP ref: EuropeAid/180683/DD/ACT/UA**

The main features are:

Place of work: Kyiv, National Bank of Ukraine or remotely subject to security situation

Indicative starting date: 1 September 2025

Duration: up to 16 months

Period of employment: 1 September 2025 – 31 December 2026 or until end of the Project

Position: full-time assistant

Closing date for applications: 23 July 2025

Schedule period for the interviews: 28 – 29 July 2025

Contract type: fixed term service contract

The Assistant to the Resident Twinning Adviser (RTA) is sought for an **EU Twinning Project UA 23 NDICI FI 01 24 ‘Implementing effective supervision over non-bank financial institutions’.**

The Twinning Project is an EU funded project that is jointly implemented by a consortium of institutions from Poland, Lithuania and Spain, namely Urząd Komisji Nadzoru Finansowego (Polish Financial Supervision Authority - UKNF), Lietuvos bankas (Bank of Lithuania - LB), La Fundación Internacional y para Iberoamérica de Administración y Políticas Públicas (International and Ibero-American Foundation for Administration and Public Policies - FIIAPP cooperating with Dirección General de Seguros y Fondos de Pensiones (Directorate General for Insurance and Pension Funds, Ministry of Economy, Commerce and Business of Spain - DGSFP))for the National Bank of Ukraine (NBU).

For security reasons the modalities of the project implementation assume that the RTA and short term experts are allowed to work from their home countries using the videoconferencing facilities, in accordance with the hybrid modality of implementation that is indicated by the Twinning project fiche.

The RTA assistant will to the extent possible work in the NBU premises and, due to the absence on-site of the RTA, his/her role will be of utmost importance to ensure a stable, smooth flow of communications between all the parties of the project on a daily basis.

**1. JOB PROFILE**

**Overall purpose:** To assist the RTA on a daily basis with project administration, planning and coordination of the project activities undertaken in Kyiv or remotely subject to security situation in Ukraine. The assistant will support the RTA in her administrative-project duties including typing, filing project documents and organizing meetings (including videoconferences) with project stakeholders, as well as, providing necessary supplementary translation and consecutive interpretation English-Ukrainian-English and support to the short term experts and component leaders during their online missions or physical missions in Kyiv, the project leaders during their working meetings (online or onsite) dedicated mainly to rolling work plan, communication and visibility plan of the project and project management during steering committee meetings.

**Task division:**

The RTA will carry out the daily coordination of the project activities, together with her Ukrainian counterpart in cooperation with the Lead MS Project Leader from Poland and his Ukrainian counterpart, project manager as well as Junior MS Project Leaders from Lithuania and Spain. UKNF, which is responsible for the project and financial management, will be the contracting institution to the RTA assistant.

The RTA, in her daily work (remotely or at the NBU premises), will be supported by the RTA assistant. The RTA assistant will focus on the project administration, logistics, drafting minutes, scheduling meetings, monitoring of the RTA and short term experts deadlines, providing supplementary translation and consecutive interpretation on the ongoing basis.

**The tasks of the RTA assistant**:

Under the guidance of the RTA and in cooperation with the responsible counterparts at the UKNF and the NBU, the RTA assistant will be expected to carry out the following duties:

1. Assisting the RTA in all the day-to-day administrative and logistical matters i.e. office management, general administration, record keeping, dissemination of information, planning and administration of project activities, scheduling meetings, monitoring RTA and short term experts deadlines.
2. Assisting the RTA in organization and conducting of experts’ missions, trainings, seminars, workshops, steering committee meetings, and other project events, taking into account the conditions of stationary, remote or hybrid work mode of the project implementation.
3. Performing office management tasks, including i.a. establishing and maintaining proper document recording system, completing project documents, logistics, taking into account the conditions of stationary, hybrid and remote work mode of the project implementation.
4. Providing supplementary translation and consecutive interpretation from English to Ukrainian and from Ukrainian to English. The core of translation and consecutive interpretation services is provided by the language assistant in the project.
5. Maintaining close working contacts and relations with Ukrainian beneficiary administration – NBU and other project stakeholders (including project leaders, component leaders, short term experts and counterparts involved in the Project), taking into account the conditions of stationary, remote or hybrid work mode of the project implementation.
6. Assistance in all administrative and logistical matters related to planning and organization of the short term experts, component leaders and project management missions, training events, meetings, conferences in remote or hybrid mode or in Kyiv and overseas study visits of the representatives of NBU to the EU Member States and in related administrative tasks, including those carried out remotely.
7. Providing support to the short term experts and component leaders during their missions in the remote or hybrid work mode or in Kyiv and the project leaders during the meetings of the Project Steering Committees, internal working meetings on rolling work plan and communication and visibility plan of the project and other working meetings within project implementation.
8. Attendance at meetings and drafting the minutes (if needed), taking into account the conditions of stationary, remote or hybrid work mode of the project implementation.
9. Assistance in preparation of administrative and working papers for the project activities in English and Ukrainian, taking into account the conditions of stationary, remote or hybrid work mode of the project implementation.
10. Support in the implementation of visibility and communication plan (eg. cooperation with service providers and distribution of promotional materials, organization of visibility events).
11. Support to the RTA in her contacts with the Delegation of the European Union to Ukraine, Twinning Project Administration Office (PAO) in Ukraine and relevant public institutions in Kyiv.
12. Scheduling of videoconferences/virtual missions/trainings/meetings with MS Teams, Webex, Zoom or comparable video conference platforms.
13. Reporting to the RTA, taking into account the conditions of stationary and remote work mode of the project implementation.
14. Performing other tasks assigned by the RTA within twinning rules taking into account the conditions of stationary, remote or hybrid work mode of the project implementation.

**2. JOB REQUIREMENTS**

**Profile of the candidate:**

***Requirements*** *– required skills and experience:*

* **Education**
* University degree in a relevant field (preferably university degree in public administration, economics, finance, law, management etc. or any other discipline relevant for the position) or equivalent qualification/practical experience, not less than 3 years.
* General knowledge of the financial market (especially non-banking sector, including insurance undertakings, credit unions and payment services providers).
* **Linguistic skills**
* Fluent in oral and written English and Ukrainian.
* **Professional experience**
* Proven experience, at least 2 years, in office management and administration.
* Practical experience in day-to-day provision of translation of written documents and interpretation support (English to Ukrainian and vice versa) to international advisors/experts.
* **Skills and knowledge**
* Excellent computer skills (MS Office package, Internet, online communication platforms, e.g. Zoom, Webex, MS Teams).
* Excellent knowledge in handling of online-video conferences/seminars (MS Teams, Zoom, Webex and comparable platforms).
* Excellent organizational skills.
* Ability to work under pressure and to meet set deadlines with a commitment to provide high level quality materials
* Excellent interpersonal and communication skills within diversified and multicultural work environment.
* Capacity to work in a multicultural team, showing good interpersonal skills, professionalism, discretion and flexibility. Highly motivated and ready to work hard as part of an international result-oriented team.
* Maintaining confidentiality in all matters relating to the work of the project.

***Desirable*** *– the following abilities will be considered as an asset:*

* Professional experience in the international donor funded projects, especially as the RTA assistant in the EU twinning projects.
* Professional experience in an international organization or a diplomatic mission.
* Knowledge of the twinning instrument and/or of administration of EU projects and programs.
* Knowledge of and/or experience in the Ukrainian public administration.

**3. THE WORK CONDITIONS**

**Contractual nature of the job:** The successful applicant will be a self-employed **full-time administrative assistant** under a fixed term service contract and she/he will undertake full responsibility for the payment of all taxes and obligations deriving from the legislation in force in Ukraine, including for those related to medical and social insurance. The assignment is full-time; the RTA assistant will carry his/her duties and tasks on the basis of a fixed term service contract concluded with the Contracting Authority – UKNF (up to 16 months, from September 2025 to December 2026). The payment will be funded from the project budget and will be paid monthly by bank transfer to the indicated bank account on the basis of the Acceptance Protocol, submitted by the RTA assistant and approved by the RTA. The RTA assistant will report directly and will be supervised by the RTA.

**Mandatory Requirement:** according to the EU twinning regulations, **RTA assistant funded by the Twinning Grant Contract may not have or recently (at least during the 6 months preceding his/her recruitment) has had any contractual relation with the beneficiary administration that is the National Bank of Ukraine.**

**Place of work:** The RTA assistant will work at the twinning office located in the premises of the NBU in Kyiv or remotely in its own premises. Subject to security situation in Ukraine, solutions adopted in the project as well as the internal regulations of the NBU, the tasks of the RTA assistant will be conducted in the NBU premises or remotely, upon agreement with the RTA, NBU and UKNF project manager. The RTA assistant will be bound by the rules on hours of work and other internal regulations in force in the NBU as stipulated by the RTA.

**Remuneration:** Gross monthly salary: EUR 1400.

**4. HOW TO APPLY – RECRUITATION PROCESS**

**THE RTA ASSISTANT WILL BE RECRUITED IN ACCORDANCE WITH THE FOLLOWING SELECTION PROCEDURE AND SELECTION CRITERIA**

**The selection procedure includes 3 stages:**

STAGE I: Assessment of the Application (including CV and all required documents) submitted by interested Candidates.

**Interested Candidates are invited to send their Application** in English (including CV and all required documents as stipulated below)marked "RTA assistant" to the following e-mail address: joanna.lipowczan@knf.gov.pl **by deadline: 23 July 2025.**

Your Application in English must include:

* Cover Letter, signed by the Candidate, explaining the compliance with the eligibility criteria for the specification post (i.e. addressing the motivation to work within the twinning project and appropriateness of candidacy. Please, be aware that a set of requirements and an evaluation grid have been provided in the job announcement).
* CV (Europass format) with detailed description of professional experience and education (with exact dates). The recommended CV EU format can be found at the following link:

 <https://europass.europa.eu/en/create-europass-cv>

<https://www.eea.europa.eu/about-us/jobs/template-europass-cv/at_download/file>

* Conditions Fulfilment Statement (template attached – Annex 1)
* Supporting documents – the following documents should be annexed in scanned versions to the Application (in an original version and/or in English, if available):
* ID card or passport;
* Certificate on educational qualification;
* Certificate of language knowledge (if it is available);
* References from previous employer(s) (if it is available).

The provided documents will be evaluated in terms of fulfilling the formal and selection criteria stated in the announcement, in particular in point 1 and 2 below:

1. Description of formal conditions for participation in the selection process and the method of assessment of compliance with these conditions.
	1. Candidates allowed to participate in the selection process must meet the following formal conditions:
	2. regarding having the necessary capacity and relevant knowledge and experience for carrying the RTA assistant service contract (tasks and duties) and regarding the lack of reasons for exclusion pursuant to the Annex 1 given below;
	3. regarding the nationality rules pursuant to the Annex 4 to the Twinning Grant Contract included in the “Twinning Manual, Revision 2017 update 2022”.
	4. In order to confirm meeting the formal criteria the Candidate is obliged to submit the following documents:
2. Application/CV, including the Candidate’s statement about fulfilling the conditions of participating in the procedure and demonstrating the lack of reasons for exclusion pursuant to the Annex 1 given below – in line with the attached template (Annex 1 to the Job Announcement – Conditions Fulfilment Statement).
3. Document required under that country’s law confirming the nationality – i.e. the Candidate must state in his/her Application the country of which he/she is national, by presenting the usual proof of nationality under their national legislation (e.g. scanned copy of the ID/passport to be presented for reference at the stage II of the selection procedure).
	1. Description of the assessment method of compliance with these conditions

The assessment of meeting the formal conditions will be based on the information provided by the Candidate in the Application (including supporting documents as stipulated in the point 1.2 above) to verify if the Candidate meets all of the above conditions stated in point 1.1.

1. Description of the selection criteria used to select the Candidate, together with the criteria meaning and method of the Application's evaluation.

The assessment of qualifications will be based on the information presented in the Application, including information on the Candidate’s professional qualifications, experience and education necessary to perform the RTA assistant service contract. The requested document must show clearly that the Candidate has the required professional qualifications, experience and education necessary to perform the contract.

**Evaluation Grid**

Max score: 50

|  |  |  |
| --- | --- | --- |
| No | Criteria | The number of points possible to obtain |
| **1** | **Education**  | **10 points** |
|  | University degree in a relevant field | 5 points |
|  | General knowledge of financial market (especially non-banking sector, including insurance undertakings, credit unions and payment services providers) including post-graduate studies in the field of non-banking sector, including insurance undertakings, credit unions and payment services providers | 5 points |
| **2** | **Linguistic skills and translation/interpretation experience** | **20 points** |
|  | Experience in translation of written documents Ukrainian-English | 10 points |
|  | Experience as an interpreter Ukrainian-English | 10 points |
| **3** | **Professional experience** | **20 points** |
|  | Relevant professional experience (in office management and/or project administration) | 10 points |
|  | Professional experience as the RTA assistant in the EU twinning project or in other donor funded project, international organization or a diplomatic mission | 10 points |

1. In the criterion of "Education” the points will be given as follows:
* With regard to "University degree in a relevant field”: [3] points for the university degree in economics, law, finance, [2] points for the university degree in linguistic studies; [1] point for university degree in other faculties and for additional faculties as well as for equivalent qualification/practical experience; additionally [1] point for English language certificate.

The total number of points cannot exceed 5 points.

* With regard to "General knowledge of financial market”: [1] point for each degree certificate-document proofing knowledge on financial market.

The total number of points cannot exceed 5 points.

**The total number of points in the criterion “Education” cannot exceed 10 points.**

1. In the criterion “Linguistic skills and translation/interpretation experience” the points will be given as follows:
* With regard to "Experience in translation of written documents” the points will be given for the experience in translation of written documents English–Ukrainian/Ukrainian-English as follows: [2] points for every year of professional experience in written translation but no more than [6]; [3] points for written translation of 5 publications/documents; [1] point for written translation of each additional publication; and additionally translation of written document relating to the financial market.

The total number of points cannot exceed 10 points.

* With regard to "Experience as an interpreter” the points will be given for the experience in the interpretation (simultaneous or consecutive) English–Ukrainian/Ukrainian-English as follows: [3] points for interpretation during 5 meetings or for one year of professional experience as an interpreter; [2] points for interpretation during 3 additional meetings or [2] points for each additional year of experience.

The total number of points cannot exceed 10 points.

**The total number of points in the criterion “Language skills and translation/interpretation experience” cannot exceed 20 points.**

1. In the criterion “Professional experience” the points will be given for the demonstrated experience as follows:
* With regard to "Relevant professional experience”: [2] points for every year of professional experience in the office management and project administration; [2] points for every year of professional experience in other relevant field.

The total number of points cannot exceed 10 points.

* With regard to “Professional experience as the RTA assistant in the EU twinning project or in some donor funded project, international organization or a diplomatic mission”: [5] points for each experience on the position of RTA assistant or at relevant position in the project or initiatives; [3] points for each experience in an international organization or a diplomatic mission.

The total number of points cannot exceed 10 points.

**The total number of points in the criterion “Professional experience” cannot exceed 20 points.**

STAGE II Interview with invited selected Candidates.

**Only shortlisted selected candidates**, who has obtained the highest amount of points on the base of provided Application/CV, **will be invited for the interview** conducted online by the RTA, project leader and project manager (by email on address they have indicated in their CV). Interviews will take place remotely via online platform using a competency-based approach in April (approximately 28-29 July) 2025 and will be conducted in English.

**For the interview, the shortlisted candidates are requested to have the relevant equipment that allows conducting the interview on Teams platform with the use of a microphone and webcam.**

Prior to the meeting, Candidates might be asked to provide scanned copies of the documents confirming the professional experience and qualification as well as their nationality stated in their Application/CV.

STAGE III Concluding a contract with the selected Candidate.

**The information on the result of the selection procedure will be provided for all Candidates invited for the interview.**

**For further information, please contact:** Ms Joanna Lipowczan, Project Manager, UKNF (joanna.lipowczan@knf.gov.pl, phone: + 48222625150)

**ANNEX 1 – TEMPLATE OF OBLIGATORY STATEMENT**

**Contractor’s statement**

..............................................

(name, forenames of the Candidate)

**Urząd Komisji Nadzoru Finansowego
(Polish Financial Supervision Authority – UKNF)**

**ul. Piękna 20**

**00-549 Warsaw, Poland**

**DECLARATION OF CANDIDATE’S STATEMENT ABOUT FULFILLING THE CONDITIONS OF PARTICIPATING IN THE SELECTION PROCEDURE AND LACK OF GROUNDS FOR EXCLUSION**

In regard to the selection procedure ref. …..

I hereby declare that:

1. I have the necessary capacity and the relevant knowledge and experience for carrying the RTA assistant services (tasks and duties).
2. I have not or recently (at least past six months) have not had any contractual relation with the National Bank of Ukraine.
3. I am not included in the lists of EU restrictive measures.[[1]](#footnote-1)
4. There are no grounds for exclusion pursuant to Art. 7(1) of the Polish Act of April 13, 2022 on special solutions for counteracting support for aggression against Ukraine and for the protection of national security, and there are no grounds for exclusion from the proceedings under Art. 5k of Regulation 833/2014 as amended by Regulations 2022/576 and 2022/879[[2]](#footnote-2).
5. The nationality[[3]](#footnote-3): …………..

**Signature of the Candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Place, date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ANNEX 2: UKNF’s Data protection statement for candidates (for proceeding conducted without adhering to the public procurement procedure – selection procedure for the position of ‘RTA Assistant’)**

**Data protection statement regarding the processing of personal data of persons to whom the job announcement for the position of Assistant to the Resident Twinning Adviser (RTA) is addressed in connection with the implementation of the Twinning Project UA 23 NDICI FI 01 24 ‘Implementing effective supervision over non-bank financial institutions’ for the National Bank of Ukraine (hereinafter referred to as the Project’)**

Under Article 13(1) and (2) and Article 14(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 119 of 4 May 2016, p. 1, as amended)(‘GDPR’), please be informed that:

1. The controller of personal data is Urząd Komisji Nadzoru Finansowego, address: ul. Piękna 20, 00-549 Warszawa, Polska (hereinafter: ‘Controller’ or ‘UKNF’). You may contact the Controller in writing by sending a letter to: ul. Piękna 20, skr. poczt. 419, kod pocztowy: 00-549 Warszawa, Polska or to knf@knf.gov.pl.
2. The Controller appointed the Data Protection Officer. The Data Protection Officer may be contacted by e-mail (iod@knf.gov.pl) or by post (by sending a letter to the Controller’s correspondence address). The Data Protection Officer may be contacted in all matters concerning the processing of personal data, in particular in relation to the exercise of rights related to the processing.
3. Personal data will be processed in connection with the implementation of the Project, in accordance with the Twinning Grant Contract (hereinafter ‘Twinning Contract’) between the UKNF and the Delegation of the European Union to Ukraine (hereinafter ‘EUD’).
4. The legal basis for, and the purpose of, the processing of personal data are laid down in:
	1. Article 6(1)(b) of GDPR to the extent that actions are undertaken with regard to the recruitment announcement are carried out by the entity that would be a party to the concluded contract with the purpose of its conclusion;
	2. Article 6(1)(c) of GDPR, i.e. the need to process data to comply with the legal obligation the Controller is subject to under the Act of 14 July 1983 on national archive resources and archives (Journal of Law 2020 item 164, as amended);
	3. Article 6(1)(f) of GDPR, i.e. the legitimate interest pursued by the Controller consisting in the need to determine, pursue or defend against any claim;
	4. Article 6(1)(e) of GDPR to the extent that processing is necessary to perform a task carried out in the public interest consisting in running the Project to strengthen the capacity of the National Bank of Ukraine in the area of supervision over non-bank financial Institutions and in accordance with the provisions of the Twinning Contract;
	5. Article 49(1)(d) of the GDPR to the extent that personal data are transferred to Ukraine, where the transfer is necessary for important reasons of public interest, such as the running of the Project to strengthen the capacities of the National Bank of Ukraine in the field of supervision of non-bank financial institutions;
	6. Article 49(1)(b) of GDPR, i.e. when the transfer is necessary to carry out recruitment and implementation of the twinning contract - in the event that it would be necessary to transfer personal data to third countries (Ukraine) in connection with the implementation of the Project;
	7. Article 49(1)(d) of GDPR to the extent that the transfer of personal data is necessary for purposes related to the use of an online platform enabling remote job interviews.
5. Where data are obtained directly from persons concerned, providing personal data is voluntary, but it determines the possibility of participating in the recruitment for the position of Assistant to the Resident Twinning Adviser (RTA) in order to pursue the conclusion of a contract. The personal data obtained by the Controller are most often: forename and surname, contact details (such as e-mail address or telephone number), education, knowledge of foreign languages, work experience, including past positions and roles, according to the EU CV format, the so-called Europass, data regarding an identification document confirming nationality.
6. Personal data may be received by public administration bodies and/or other entities authorised by law or performing tasks carried out in the public interest or in the exercise of official authority, entities providing services to the Controller, including IT services, and as part of the correspondence being exchanged, including entities providing delivery services using means of electronic communication, the entity providing services related to the use of the online platform for the purpose of meetings and events under the Project, the entity providing services for the final audit of the Project, Komisja Nadzoru Finansowego as a body of Urząd Komisji Nadzoru Finansowego, Beneficiary (i.e. National Bank of Ukraine), Delegation of the European Union to Ukraine, European Commission, and other institutions authorised to monitor the course and financial settlement of the Project
7. Personal data may be transferred to a third country, i.e. a country which is not a member of the European Economic Area (EEA), in connection with the Project, i.e. to Ukraine. The activities in question will be carried out in connection with the European Neighbourhood Policy – ENP), which aims to support public institutions and helps to develop modern administration in countries covered by programmes financed by the European Commission, including within the framework of the Neighbourhood, Development and International Cooperation Instrument – Global Europe - NDICI-GE by providing support in adapting the legislation and strengthening the administration’s capacity in line with the EU standards and legislation. The provisions of the GDPR do not apply in the territory of Ukraine. This might generate certain risks associated with the processing of the personal data transferred, including due to the lack of a supervisory authority controlling the process. However, please be informed that the European Commission has not issued any adequacy decision regarding Ukraine. To receive more information on the processing, including a copy of the personal data processed in connection with the Project, please send a request to iod@knf.gov.pl. All complaints about personal data processing may be submitted to the Polish supervisory authority, as per point 13.
8. Personal data will be processed for a period which is necessary for the specific purpose of processing, in accordance with domestic laws and regulations which specify the mandatory storage period for documents at the UKNF, which must not be less than 10 years starting from 1 January of the year following the date of the payment of the final balance, i.e. the final settlement of the Project by the Delegation of the European Union to Ukraine.
9. In cases specified in provisions of law, a data subject has the right of access to their personal data, the right to rectification (correction), erasure, and restriction of processing. In the case of processing based on Article 6(1)(b) of the GDPR, a data subject also has the right to data portability.
10. In the case of processing based on Art. 6(1)(f) GDPR, each data subject has the right to object to the processing of personal data for reasons related to his or her particular situation.
11. If any person concludes that the processing of personal data infringes provisions of law, they have the right to lodge a complaint with the supervisory authority, i.e. the President of the Personal Data Protection Office (PL: Urząd Ochrony Danych Osobowych).
12. No personal data will be used for automated decision-making in individual cases, including profiling.
1. Referred to in the Contract procedures for European Union external action - A practical guide (PRAG) <https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>. For details refer to section 2.4 EU restrictive measures. The lists of persons, groups, entities subject to the EU restrictive measures are maintained by the DG FISMA and published on the following website: [www.sanctionsmap.eu](http://www.sanctionsmap.eu) [↑](#footnote-ref-1)
2. \*Pursuant to art. 5k paragraphs 1 of Regulation 833/2014, as amended by Regulation 2022/576, it is prohibited to award or continue to perform any public contracts or concessions falling within the scope of the Public Procurement Directives, as well as the scope of Art. 10 section 1, 3, section 6 letter a)-e), section 8, 9 and 10, art. 11, 12, 13 and 14 of Directive 2014/23/EU, Art. 7 and 8, art. 10 lit. b)-f) and letters h)–j) of Directive 2014/24/EU, Art. 18, art. 21 letter b)-e) and letters g)-i), Art. 29 and 30 of Directive 2014/25/EU and Art. 13 lit. a)-d), letters f)-h) and letters (j) Directive 2009/81/EC for or with the participation of:

(a) Russian nationals or natural or legal persons, entities or bodies established in Russia;

b) legal persons, entities or bodies whose ownership rights, directly or indirectly, belong to the entity referred to in point (a) in more than 50%. (a) this paragraph; or

c) natural or legal persons, entities or bodies acting on behalf of or under the direction of the entity referred to in point (a). (a) or (b) of this paragraph, including subcontractors, suppliers or entities whose capacity is relied upon within the meaning of the Public Procurement Directives, where they account for more than 10 % of the value of the contract. [↑](#footnote-ref-2)
3. Requirement concerning the nationality rule, referred to in Article 2 of Annex A4 to the Twinning Contract form set out in the European Commission’s ‘Twinning Manual Revision 2017— Update 2022. [↑](#footnote-ref-3)