

## OFFER FOR EXPERT ENGAGEMENT

**Development of a Workshop Programme and Delivery of Anti-Corruption Awareness Workshops  
for SME Managers**

**Project: Clean Business North Macedonia – Mobilizing SMEs as Champions Against Corruption**

<b>1. Personal information</b>	
Name and Surname of expert/s:	
Address (city, street) :	
E-mail :	
Telephone Number:	
Employment (name of employer and job title)	

### 2. Area of expertise

Please describe your relevant expertise in relation to this assignment (e.g. anti-corruption, business integrity, corporate governance, compliance, training delivery, SME support, etc.).

Please refer to the Terms of Reference for required qualifications.

Please describe it here:

*Write here...*

### 3. Proposed Approach and Methodology

Please provide a brief description of your approach to the assignment, including:

- **approach to developing the training programme**
- **methodology for delivering interactive workshops**
- **use of practical tools, case studies, and group work**
- **approach to engaging SME managers**
- **alignment with the objectives of the project**

Please consult also the Terms of reference for more information.



Please not more than 1.000 words!

#### 4. Proposed Training Programme and Topics

Please outline the proposed structure of the training programme, including:

- main topics/modules
- key learning objectives
- indicative agenda for one workshop

Please clearly indicate which topics you will cover.

Write here....

#### 5. Please indicate your financial offer for your selected profile, in the way that you only fill in the desired gross fee in EUR per expert day (ED) and the number of expert days.

(1 ED = 8 full hours of work, please see more about remuneration and duration of assignment in the Terms of Reference)

<i>Description</i>	<i>Number of Expert Days (ED)</i>
<i>Preparation and programme development</i>	
<i>Development of training materials</i>	
<i>Delivery of workshops</i>	
<i>Reporting</i>	
<i>Total number of ED</i>	
<i>Gross fee in EUR per expert day (ED):</i>	
<i>Total fee in EUR (Total ED x gross fee):</i>	

#### 6. Timeline and Availability

Please indicate:

- your availability during May-June 2026
- in which city/cities you are able to deliver the trainings (Skopje, Bitola, Tetovo)



*Write here....*

Date:

Name and Signature

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