



**Annex 1**

<b>EU Security and Defence Initiative Gulf of Guinea</b> <b>EUSDI Gulf of Guinea</b> <b>2-2026 Call for Contributions</b> Requirements and Job Descriptions				
<b>Organisation:</b>	EU Security and Defence Initiative Gulf of Guinea			
<b>Job location:</b>	As indicated below			
<b>Employment regime:</b>	As indicated below			
<b>Job titles/ vacancy notice:</b>	<b>Ref.:</b>	<b>Name of the post:</b>	<b>Location:</b>	<b>Availability:</b>
	<b><u>Seconded (3)</u></b>			
	GoG 06	Reporting / Executive Officer	Brussels	ASAP
	GoG 03	Project and Procurement Officer	Brussels	1 August 2026
	GoG CI01	Civilian Crisis Management Adviser	Abidjan, Côte d'Ivoire	ASAP
	<b><u>Seconded/Contracted (1)</u></b>			
GoG TG01*	Civilian Crisis Management Adviser	Lome, Togo	ASAP	
<b>Deadline for applications:</b>	<b>Tuesday, 28 April 2026 at 17:00 (Brussels time)</b>			
<b>Applications must be submitted to:</b>	<p>1) You have the nationality of an EU Member State: you must use Goalkeeper to apply:</p> <p>a) You are already registered on Goalkeeper AND you have an EU Login:  <a href="https://goalkeeper.eeas.europa.eu/registrar/web">https://goalkeeper.eeas.europa.eu/registrar/web</a></p> <p>b) You do not have a Goalkeeper account or an EU Login:  <a href="https://goalkeeper.eeas.europa.eu/registrar/web/DPA/357/details.do">https://goalkeeper.eeas.europa.eu/registrar/web/DPA/357/details.do</a></p> <p><i>Please note: Seconded positions are only available for candidates already validated in the database of their Seconding Authority. Please contact your National Seconding Authority for more information on applying for vacant seconded positions. We cannot provide contact details of National Seconding Authorities.</i></p>			

<b>Information:</b>	<p>For more information relating to selection and recruitment, please contact the Civilian Operations Headquarters (CivOpsHQ):</p> <p><b>Mrs Cristina PILATO</b></p> <p><b>CIVOPSHQ-HR-EUSDI-GoG@eeas.europa.eu</b></p> <p><b>+32 460 84 6212</b></p>
---------------------	---

*\*Pending selection confirmation*

Please note that the Country Threat Assessment (CTA) of the country might change at any point during the call for contribution cycle. It may have an impact on mission members' working conditions, including financial and leave entitlements. The CTA mentioned in this call for contribution is valid on the date of its publication.

#### **High/Critical Threat Non-Family Mission**

EUSDI GoG in Benin bears a High/Critical Threat Non-Family Mission status due to the present threat rating of the mission area as high/critical. As such, international seconded and contracted mission members shall at no time receive visits or be habitually accompanied by any family member in the mission area for the duration of their present tour of duty or contract.

#### **Low/Moderate/Significant Threat Non-Family Mission**

EUSDI GoG in Côte d'Ivoire and Ghana bears a Low/Moderate/Significant Threat Non-Family Mission status. As such, the Mission takes no responsibility for family members of mission members visiting or habitually residing in the country. Only international mission members are covered by the Mission status (SOMA), MEDEVAC or security/evacuation arrangements and use of Mission assets including vehicles. All costs for family members in the Mission area, including insurance, are the respective staff member responsibility.

**Seconded personnel** – For seconded positions, only personnel nominations received through official channels from EU Member States will be considered. EU Member States will bear all personnel-related costs for seconded personnel, including salaries, medical coverage, travel expenses to and from the Mission area (including home leave) and allowances other than those paid according to the Council documents ST 7291/09 (10 March 2009), as amended by ST 9084/13 (30 April 2013) and by ST 14108/25 (30 October 2025).

**Contracted personnel** – Council Decisions establishing civilian CSDP missions stipulate that the missions will consist primarily of staff seconded by EU Member States or EU institutions and the EEAS. International and local staff may exceptionally be recruited on a contractual basis if the functions required cannot be provided by personnel seconded by EU Member States.

The OPLAN and the employment contract with the Mission establishes the conditions of employment, rights and obligations, remuneration, allowances, travel and removal expenses and the applicable high/critical threat insurance policy.

In line with the policy on increasing the presence of secondment experts in civilian CSDP to strengthen the ownership of EU Member States over missions, the overall duration of subsequent contracts with one mission cannot exceed a maximum cumulative period of six years.

Moreover, the duration of any contract cannot exceed the duration of the mandate of the mission and that there is no legitimate expectation or a right for a new contract. This rule will apply to all types of missions (low, moderate, significant, high and critical threat missions).

Once the maximum cumulative period of subsequent contracts of six years in a mission has been exhausted, the international contracted staff will not be eligible for a post in that mission and cannot be offered a new contract in that mission. However, she or he may apply to other missions.

### *Specificities for high or critical threat missions*

International contracted staff having exhausted their maximum cumulative period of six years of subsequent contracts in one or more high or critical threat missions can apply for posts in other high or critical threat missions only after a period of one year has passed since the end of the last contract with a high or critical threat mission (“cooling off period”) at the date of their application. For the purpose of this paragraph, consecutive contracts are defined as contracts between which the time elapsed is less than one year.

Should the threat assessment of a mission change during the contract of an international contracted staff from lower, moderate or significant to high or critical or vice versa, only the high or critical threat periods will be accounted for the maximum cumulative period of six years. The period will be counted from the date when the CivOpCdr informs the respective mission about the change in the threat level.

Contracted candidates for which the selection procedure and/or deployment would result in exceeding the maximum cumulative period as described above, preventing a full twelve month deployment, will not be eligible.

Documents supporting educational qualifications and work experience should be accompanied by certified translations of the original documents in the English language, if issued in another language, in accordance with the European Commission Guidelines for Lifelong Learning, which ensures transparency in higher education and fair and informed judgements about qualifications.

**Tour of duty/contract period** – Subject to the adoption of the Council Decision extending the Mission mandate and approving the appropriate Budgetary Impact Statement, the duration of the deployment should be of 12 months.

The Civilian Operation Commander requests that EU Member States and Contributing Third States (Contributing States) propose candidates for the following international expert positions for EUSDI GoG, according to the requirements and profiles described below:

## **I. GENERAL CONDITIONS**

**Citizenship** – Candidates must have a citizenship of an EU Member State or of a Contributing Third State.

**Integrity** – Candidates must maintain the highest standards of personal integrity, impartiality and self-discipline within the Mission. Selected candidates are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information relating to the Mission or respective tasks and activities. They shall carry out their duties and act in the interest of the Mission.

**Flexibility and adaptability** – Candidates must be able to work in arduous conditions with a limited network of support, with unpredictable working hours and a considerable workload. They must have the ability to work professionally as a member of a team, in task forces and working groups with mixed composition (e.g. civilian and military staff) and be able to cope with extended separation from family and usual environment.

**Availability** – Candidates must be able to undertake any other tasks related with the competencies, responsibilities and functions of the respective position within the Mission, as required by the Head of Mission.

*Serious deficiencies in any of these general conditions may result in repatriation/termination of the secondment/contract.*

## II. REQUIREMENTS

### II.A Essential requirements

The following are essential requirements in respect of civilian international experts to the Missions for all Job Descriptions:

**Physical and mental health** – Candidates must be physically fit and in good health without any physical or mental problems or substance dependency which may impair operational performance in the Mission and in its Area of Operation. Selected candidates should undergo an extensive medical examination as requested by the seconding authority or the Mission in accordance with “Fit to work clearance” procedure prior to recruitment/deployment to prove that they comply with the requirement.

To ensure duty of care in the CSDP Mission, selected seconded/contracted candidates shall be able to serve the full period of secondment/contract before reaching the normal age of retirement in Contributing States/country of residence.

**Education and training** – Candidates should have a recognised qualification under the European Qualifications Framework (EQF), or equivalent, at a level specified in the individual job descriptions. Candidates are advised to verify their compliance through the link: <https://ec.europa.eu/ploteus/content/descriptors-page>.

**Knowledge** – Candidates should have knowledge of the EU Institutions and Mission Mandate, particularly related to the Common Foreign and Security Policy (CFSP), including the Common Security and Defence Policy (CSDP).

### Skills and abilities

**Language skills** – Candidates must have the understanding, speaking, and writing proficiency in the working languages of the Mission. Certain positions may require higher language skills further specified in the individual job descriptions. The Mission may seek to facilitate language training and where appropriate, specialist language training, for newly recruited mission staff members. Candidates are advised to verify their proficiency through the following link: <https://europa.eu/europass/en/common-european-framework-reference>.

**Communication and interpersonal skills** – Candidates must have excellent interpersonal and communication skills, both written and oral.

**Organisational skills** – Candidates must have excellent organisational skills, with the ability to prioritise work to meet deadlines, and a concern for order and accuracy.

**Digital skills** – Candidates must have basic digital skills in the competency areas: information and data literacy, communication and collaboration, digital content creation, safety and problem solving. Candidates are advised to verify their proficiency through the following link: <https://digital-strategy.ec.europa.eu/en/news/test-your-digital-skills-and-thrive-digital-world>.

**Driving skills** – Candidates must be in possession of a valid – including Mission area – civilian driving licence for motor vehicles (Category B or equivalent). They also must be able to drive any 4-wheel-drive vehicle.

*Serious deficiencies in any of these general conditions may result in repatriation/termination of the secondment/contract.*

## II.B Desirable requirements

**Knowledge of the Mission area** – Candidates should have a good knowledge of the history, culture, social and political situation of the region and also knowledge of the police, judiciary and governmental structures, as applicable.

**Knowledge and experience of Security Sector Reform** – Candidates must be acquainted with Security Sector Reform concepts and practices, especially in the Mission area, as applicable.

**Training and experience** – Candidates should have attended a Civilian Crisis Management Course or equivalent.

**Language** – Knowledge of local language(s), depending on the job tasks and responsibilities.

**Driving licence** – Category C driving licence.

## III. ESSENTIAL DOCUMENTS AND EQUIPMENT FOR SELECTED CANDIDATES

**Passport** – Selected candidates must have a biometric passport from their respective national authorities valid for at least six months. If possible, a Service Passport or Diplomatic Passport should be issued.

**Visas** – Contributing States and selected candidates must ensure that visas are obtained for entry into the Mission area prior to departure from their home country. It is also essential to obtain any transit visas, which may be required for passage through countries on route to the Mission.

**Education diploma(s)/certificate(s) and/or professional certificate(s)** – Selected international contracted candidates must have and present to the Mission the university diploma or the professional certificate/diploma, depending on the job description, before signing the contract or taking up their duties.

**Required Personnel Security Clearance (PSC) or Certificate of Good Conduct** – Selected candidates will have to be in possession of the necessary level of a Personnel Security Clearance (PSC) as specified in the respective job descriptions. In case of lack of such requirement in the job description, selected candidates are required to present a valid official document from their respective country's competent National Authority confirming the lack of convictions for crimes or offences under common law, not older than 3 months (the so-called **Certificate of Good Conduct**).

In case of the PSC requirement: seconded experts must provide the original certificate of the national security clearance or a proof of the initiation of the process upon deployment. For contracted experts, the process will be initiated by the Mission upon deployment. Please note that the role of the Mission is limited to initiation of the process and the Mission declines all responsibility regarding its final outcome.

In any case, the final PSC certificate must be presented within 12 months from the deployment. Failing to meet this requirement will result in the termination of the secondment/contract and no extension can be granted. Please note that Heads of Mission, Deputy Heads of Mission and Senior Mission Security Officers must always provide a valid PSC upon their deployment – a proof of initiation of the PSC is not accepted.

In case of the **Certificate of Good Conduct**, seconded experts must deliver such a certificate to their respective Seconding Authority. Contracted experts must deliver such a certificate to the Mission's Human Resources before their deployment. In case of possession of multiple nationalities, or if a candidate has or had his/her residence in a country, which is not his/her

country of origin, a certificate must be issued by every country where the selected candidate has had his/her residence for a period longer than 1 year during the last 5 years preceding the deployment (except if he/she resided there prior to reaching the age of 18 years).

For Contributing Third States selected candidates, an equivalence to access to the required level of EUCI will be delivered on the basis of Security of Information Agreement or Administrative Arrangements with EU or, in their absence, on the basis of the Framework Participation Agreements.

**Certificate/booklet of vaccination** – Selected candidates must be in possession of a valid certificate/booklet of vaccination showing all vaccinations and immunisations received. They also must be vaccinated according to the required immunisations for the Area of Operation of the Mission.

**Medical certificate** – Selected candidates should undergo an extensive medical examination and be certified medically fit for Mission duty. A dental examination is also required to certify that no eminent dental issues are foreseen.

For selected contracted candidates, in compliance with “Fit to work clearance procedure”, a copy of the result of the medical examinations as well as the fitness to work certificate, for seconded selected candidate, the fitness to work certificate must be sent to the Medical Adviser of the Mission before joining the Mission. Medical data will be handled with confidentiality and in line with EU Charter of Fundamental Rights and the Standard Operating Procedure on the protection of personal data (CivOpCdr Instruction 12-2018 as amended.)

The Heads of Mission reserve the right to reject the recruitment of any selected candidate that proves to be medically unfit to work in a civilian CSDP Mission.

**Personal protection equipment** – It is recommended that national authorities provide seconded selected candidates with protection equipment.

*Deficiencies in any of the documents requested for a specific position may result in failure of the selection process.*

#### **IV. ADDITIONAL INFORMATION**

**Equal opportunities** – The EEAS and Civilian CSDP Missions are committed to an equal opportunities policy for all its staff and applicants for posts. The EEAS and Civilian CSDP missions are committed to promoting gender equality and to preventing discrimination on any grounds. They actively welcome applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. It aims at a service, which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.

**Gender balance** – The EU strives for improved gender balance in CSDP operations in compliance with EU policy and UNSCR 1325 on Women, Peace and Security (WPS). The CivOpsHQ encourages the EU Member States and European Institutions to take this into account when putting forward candidates at all levels.

**Application form** – Applications will be considered only when using the online application form (AF) accessible on the Goalkeeper-Registrar software module, indicating which position(s) the candidate is applying for.

**Selection process** – Candidates considered to be most suitable will be shortlisted and, if needed, interviewed in Brussels, at the Headquarters of the Mission or via video conference before the final selection is made. If seconded candidates are required to travel to Brussels/Mission Headquarters for interviews, the Contributing States will bear any related costs. Candidates should be selected on the basis of relevant competence and experience,

while strict priority shall be given to seconded candidates. Contracted candidates will be selected only on exceptional basis.

**Information on the outcome** – Contributing States and contracted candidates (applying for seconded/contracted positions) will be informed about the outcome of the selection process after its completion.

**Training** – The selected candidates should complete Missionwise and e-SAFE modules, which are designed for the delegations or an equivalent course. The modules can be accessed in the following link: <https://webgate.ec.europa.eu/eeas/security-e-learning>.

**HEAT Training** – For Civilian Crisis Management Adviser positions, candidates must have undergone a certified Hostile Environment Awareness Training (four to five days residential training) no more than five years ago.

**Pre-Deployment Training (PDT)** – The selected candidates should have undergone Pre-Deployment Training in accordance with the CSDP agreed Training Policy, or a national alternative of the course.

**Data protection** – The EEAS/CivOpsHQ processes personal data pursuant to Regulation (EC) 2018/1725 on the protection of individuals with regard to the processing of personal data by the EU institutions, bodies, offices and agencies and on the free movement of such data. Mission handles personal data whilst respecting the Standard Operating Procedure on the protection of personal data (CivOpCdr Instruction 12-2018 as amended.)

The Privacy Statement is available on the EEAS website.

## **V. JOB DESCRIPTIONS**

The current reporting lines of the following job descriptions might be subject to modification based on operational requirements and in line with the principles set out in the Operational Plan (OPLAN).

### SECONDED POSITIONS (3)

<b>Position Name:</b> Reporting / Executive Officer	<b>Employment Regime:</b> Seconded	
<b>Ref. number:</b> GoG 06	<b>Location:</b> Brussels	<b>Availability:</b> ASAP
<b>Component/Department/Unit:</b> EUSDI Gulf of Guinea / Command and Support Cell	<b>Security Clearance Level:</b> EU SECRET	<b>Open to Contributing Third States:</b> NO

#### 1. Reporting Line

The Reporting / Executive Officer reports to the Head of the Civilian Command and Support Cell, who is the Head of the Civilian Pillar of the CSDP Mission in Gulf of Guinea, named the EU Security and Defence Initiative in the Gulf of Guinea.

#### 2. Main Tasks and Responsibilities:

- To monitor and collect information on political events and trends, with a particular focus on the host countries, EU and international relevant stakeholders, that may impact on the situation in the Initiative's area of responsibility;
- To communicate with key Initiative staff members on information management, analysis and reporting procedures in order to ensure submission of high-quality information;
- To contribute to the development and regular updating of the Mission Implementation Plan (MIP);
- To collate and support the quantitative and qualitative analysis of inputs originating from the Initiative's operational elements on their operational activities against benchmarking;
- To produce timely and accurate periodic and ad-hoc reports for submission to the chain of command and EU Member States regarding mandate implementation;
- To prepare and give presentations; produce talking points, speeches and presentations for various purposes and contexts; and draft meetings reports.
- To support the Head/Deputy Head of the Civilian Pillar in the daily management of the Initiative;
- To maintain a registry of all official contacts with the Initiative;
- To ensure close cooperation with the the Head of the Civilian Pillar and the Deputy and/or other Initiative members, drafting plans, directives, Standard Operating Procedures, orders and instructions to be approved and/or issued by the Head of the Civilian Pillar.

#### 3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

#### 4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank;

**AND**

- A minimum of 4 years of relevant professional experience, after having fulfilled the education requirements.

**5. Essential Knowledge, Skills and Abilities:**

- Drafting, communication and presentation skills;
- Analytical capability and knowledge of information collection;
- Political awareness and understanding;
- Administrative skills (i.e. office management, event planning, project management);
- English level B2.

**6. Desirable Qualifications and Experience:**

- International experience, particularly in crisis areas with multi-national and international organisations;
- Knowledge of EU protocol.

**7. Desirable Knowledge, Skills and Abilities:**

- French level B1.

<b>Position Name:</b> Project and Procurement Officer	<b>Employment Regime:</b> Seconded	
<b>Ref. number:</b> GoG 03	<b>Location:</b> Brussels	<b>Availability:</b> 1 August 2026
<b>Component/Department/Unit:</b> EUSDI Gulf of Guinea / Command and Support Cell	<b>Security Clearance Level:</b> EU CONFIDENTIAL	<b>Open to Contributing Third States:</b> NO

## 1. Reporting Line

The Project and Procurement Officer reports to the Head of the Civilian Command and Support Cell, who is the Head of the Civilian Pillar of the CSDP Mission in Gulf of Guinea, named the EU Security and Defence Initiative in the Gulf of Guinea.

## 2. Main Tasks and Responsibilities:

- To assist in project planning, development, coordination and implementation of Initiative projects in support of mandate implementation;
- To assess project proposals and issue feasibility and sustainability recommendations;
- To advise Initiative members in the preparation of project proposals, budgets, notes of understanding and project agreements etc.;
- To ensure project proposals are in line with Initiative programmes and coordinated internally and externally;
- To act as the interface between the EUSDI GoG advisors and various colleagues of Command and Support Cell;
- To maintain records of the Initiative project history and ongoing activities;
- To conduct post project reporting and evaluation;
- To receive, review, analyse, assign, process and track approved files submitted for procurement;
- To conduct contracting and procurement processes for the Initiative in line with established, professional and transparent procurement policies, rules and procedures;
- To assist other Initiative members with contracting and procurement matters and procedures;
- To assist and advise on legal issues related to the procurement cycle (from strategic planning to contract);
- To develop professional relationships and work partnerships with the European Commission and the European Union External Action Services involved in procurement processes;
- To develop professional relationships and work partnerships with procurement colleagues in other civilian CSDP Missions to exchange best practices.

## 3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

## 4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank;

**AND**

- A minimum of 4 years of relevant professional experience, after having fulfilled the education requirements.

**5. Essential Knowledge, Skills and Abilities:**

- Project management skills;
- Analytical skills and financial acumen;
- Ability to establish, plan and review priorities;
- Experience in using legally established professional and transparent procurement policies, rules and procedures;
- English level B2.

**6. Desirable Qualifications and Experience:**

- Knowledge of current technologies used for Project/Procurement such as Enterprise Resource Planning (ERP) System;
- International experience, particularly in crisis areas with multinational and international organisations;
- Experience in planning and implementing projects and programmes;
- Experience in financial management of tendering processes and audits, preferably including EU procedures.

**7. Desirable Knowledge, Skills and Abilities:**

- Problem solving skills;
- Analytical skills and financial acumen;
- Ability to establish, plan and review priorities;
- Knowledge of the EU Financial Regulation and the Practical Guide on contract procedures for European Union external action (PRAG);
- French level B1.

<b>Position Name:</b> Civilian Crisis Management Adviser	<b>Employment Regime:</b> Seconded	
<b>Ref. Number:</b> GoG CI01	Abidjan, Côte d'Ivoire	<b>Availability:</b> ASAP
<b>Component/Department/Unit:</b> EUSDI Gulf of Guinea	<b>Security Clearance Level:</b> EU SECRET	<b>Open to Contributing Third States:</b> NO

### 1. Reporting Line

The Civilian Crisis Management Adviser reports to the Head of the Civilian Command and Support Cell, who is the Head of the Civilian Pillar of the CSDP Mission in Gulf of Guinea, named the EU Security and Defence Initiative in the Gulf of Guinea.

### 2. Main Tasks and Responsibilities:

- To operationalise the Initiative mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- Within the CSDP framework, to monitor, collect information, analyse and report on developments in terms of security and crisis management, including governance to the Head of the Civilian Command and Support Cell;
- To contribute to the identification of proposals for EU activities/support in the internal security and crisis management sector in the country of deployment to the Head of the Civilian Command and Support Cell;
- Under the guidance of the Command and Support Cell, to advise on and support facilitation of additional CSDP interventions/support in the country (including visiting experts, specialized teams, crisis response teams, projects under the Gulf of Guinea civilian pillar project cell);
- To provide sound security and crisis management expertise, including on EU projects and programmes related to security and crisis management, to the Head of EU Delegation and relevant members of EU Delegation, in close coordination with the Military Adviser deployed in the EU Delegation;
- As a project manager, implement the guidelines contained in the procurement SOP, from defining the terms of reference to monitoring the contract in the field in close coordination with the Procurement Officer in Brussels.
- To update regularly a country fiche with ongoing projects and programmes in the related field of experience;
- Under the guidance of the EU CivOps HQ/Civilian pillar of the Initiative chain of command, to support the implementation of an EU Integrated Approach, through close liaison with the EU Delegation and its teams in particular the Head of Delegation, the Political Section and the Development Cooperation Section;
- To closely liaise with national authorities and under the guidance of the EU CivOps HQ /Civilian pillar of the Initiative chain of command, to assist the Head of Delegation in regular dialogue with relevant civilian authorities;
- Maintain necessary contacts and build relationships with relevant counterparts such as EU Member States and international experts (Embassies, implementing partners, UN agencies, civil society etc.);
- To promote CSDP in the country of deployment.

### 3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

#### **4. Essential Qualifications and Experience:**

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank;  
**AND**
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

#### **5. Essential Knowledge, Skills and Abilities:**

- Ability to mentor, advise and motivate local counterparts;
- Ability to establish, plan, and review priorities;
- Ability to communicate and engage with senior officials and governmental decision makers;
- Knowledge of human rights, gender equality and Women, Peace and Security commitments;
- Understanding of peace stabilisation mechanisms and conflict prevention;
- Language skills: English minimum level B1/B2 (Independent User).

#### **6. Desirable Qualifications and Experience:**

- Experience in strategic analyses, planning and reporting;
- Familiarity with diplomatic protocols;
- International experience, particularly in crisis areas with multinational and/or international organisations;
- Experience with defence / security / crisis management in complex environments;
- Experience with/knowledge of EU external cooperation, including EU projects and programmes;
- French language skills: minimum level B2 (Independent User).

## SECONDED/CONTRACTED POSITION (1)

<b>Position Name:</b> Civilian Crisis Management Adviser	<b>Employment Regime:</b> Seconded/Contracted	<b>Post category for Contracted:</b> Expert
<b>Ref. number:</b> GoG TG01*	<b>Location:</b> Lome, Togo	<b>Availability:</b> ASAP
<b>Component/Department/Unit:</b> EUSDI Gulf of Guinea	<b>Security Clearance Level:</b> EU SECRET	<b>Open to Contributing Third States:</b> NO

### 1. Reporting Line

The Civilian Crisis Management Adviser reports to the Head of the Civilian Command and Support Cell of the EU Security and Defence Initiative in the Gulf of Guinea.

### 2. Main Tasks and Responsibilities:

- To operationalise the Initiative mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- Within the CSDP framework, to monitor, collect information, analyse and report on developments in terms of security and crisis management, including governance, and, defence-related matters, when/if required, to the Head of the Civilian Command and Support Cell;
- To contribute to the identification of proposals for EU activities/support in the internal security and crisis management sector, as well as the defence-sector, in the country of deployment to the Head of the Civilian Command and Support Cell;
- Under the guidance of Head of the Civilian Command and Support Cell, to advise on and support facilitation of additional CSDP interventions/support in the country (including visiting experts, specialized teams, mobile training teams, crisis response teams, projects under the Gulf of Guinea civilian pillar project cell);
- To provide sound security and crisis management advice, including on EU projects and programmes related to security and crisis management, to the Head of EU Delegation and relevant members of EU Delegation;
- To provide military advice to the Head of Delegation, when/if required, under the guidance of the Head of the Civilian Command and Support Cell, who will liaise with the Head of the military command and support cell as needed.
- To update regularly a country fiche with ongoing projects and programmes in the related field of experience;
- Under the guidance of the Head of the Civilian Command and Support Cell, to support the implementation of an EU Integrated Approach, through close liaison with the EU Delegation and its teams in particular the Head of Delegation, the Political Section and the Development Cooperation Section;
- To closely liaise with national authorities and under the guidance of the Head of the Civilian Command and Support Cell, to assist, when/if required, the Head of Delegation in regular dialogue with relevant civilian and military authorities;
- Maintain necessary contacts and build relationships with relevant counterparts such as EU Member States and international experts (Embassies, implementing partners, UN agencies, civil society etc.);
- To promote CSDP in the country of deployment.

### 3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

#### **4. Essential Qualifications and Experience:**

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank;

**AND**

- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

#### **5. Essential Knowledge, Skills and Abilities:**

- Ability to mentor, advise and motivate local counterparts;
- Ability to establish, plan, and review priorities;
- Ability to communicate and engage with senior officials and governmental decision makers;
- Knowledge of human rights, gender equality and Women, Peace and Security commitments;
- Understanding of peace stabilisation mechanisms and conflict prevention;
- French language skills: minimum level B1/B2 (Independent User);
- English language skills: minimum level B1/B2 (Independent User).

#### **6. Desirable Qualifications and Experience:**

- Experience in strategic analyses, planning and reporting;
- Familiarity with diplomatic protocols;
- International experience, particularly in crisis areas with multinational and/or international organisations;
- Experience with defence / security / crisis management in complex environments;
- Experience with/knowledge of EU external cooperation, including EU projects and programmes.