



EUROPEAN UNION
DELEGATION TO THE REPUBLIC OF LIBERIA

The Administration Section

Monrovia,

SEALED BID SALE/OPTIONING
OPTIONS No: EAS/DELLBRM/2026/001/ICT DEVICES/BID

1.0 The European Union (EU) Delegation to Liberia will hold a sealed bid sale/optioning of used Information & Communication Technology (ICT) devices (items) at its Office Compound at: 100 UN Drive, Mamba Point, Monrovia, Tel: +231 887000500 / +231 887000600.

All interested bidders can view the used ICT items only on **07/10/2026, between 09:00 and 12:00, and 14:30 and 16:30**, when Bid Submission Form can be picked up. Please send an email to DELEGATION-LIBERIA-HOA@eeas.europa.eu a day in advance to make an appointment for viewing the ICT devices. All bids must be presented in a sealed envelope and received no later than **Friday, 9 October 2026 at 13:00 hr**. The subject line for the bid submission should be: **Options No: EAS/DELLBRM/2026/001/ICT DEVICES/BID**.

2.0 Descriptions / Technical Specifications

This call for bids is divided into ten distinct lots, which are independent of each other. The ten lots with descriptions for each of the ICT items are as follows:

LIST OF ICT DEVICES

Lot No	Name	Description	
1	2X CISCO Catalyst 2960S	These switches are fairly used, but no longer has support. Port Options: 24 or 48 ports of 10/100/1000 Gigabit Ethernet desktop connectivity. 1G Small Form-Factor Pluggable (SFP) or 1G/10G SFP+ slots	
2	7X Network switch HP 5130	Thes switches are obsoleted and will need some repair work. Scalable with 10 Gigabit uplinks and 9-chassis IRF with up to 80GB/s stacking bandwidth • PoE+ for up to 30 Watts of PoE power per port on all ports simultaneously • 4 convenient built-in SFP+	

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		10GbE uplinks provide performance for bandwidth hungry applications	
3	Canon C2520 MFP printer	This device needs some replacement parts to have it work. Printer Type: A3 Monochrome Laser Multifunction Printer (Print, Copy, and Color Scan) Print / Copy Speed: Up to 20 pages per minute (ppm) for A4/Letter size	
4	Canon C2530i	This is a multifunction printer, some parts are broken, Functions: Standard copy, print (UFR II LT), and color scan; optional fax and advanced sending capabilities. Print/Copy Speed: Up to 30 pages per minute (ppm) for black-and-white (letter/A4) Standard Paper Capacity: Dual cassettes (typically 250 sheets + 550 sheets) plus a 100-sheet stack bypass tray. Warm-Up Time: Max 30 seconds from power-on (1 second from sleep mode).	
5	HP M725 printer	Most of the gear are broken for this device. Functions: Print, copy, scan Print Speed: Up to 40 pages per minute (ppm) in black (Letter/A4). Display: 20.3 cm (8-inch) rotating color graphics touchscreen.	

6	HP p1102	This desktop printer is still in good condition. is a monochrome laser printer that delivers up to 18 pages per minute (ppm) for black-and-white printing.	
7	HP LJ M401	This desktop printer is still in good condition and is a monochrome laser printer series designed for small to medium business Print Speed: Up to 35 pages per minute (ppm) for black (letter) first Page Out: As fast as 8 seconds	
8	HP LJ P2035	This printer is working good, Print Speed: Up to 30 pages per minute (ppm) for letter and A4 size. First Page Out: As fast as 8.0 seconds from Ready mode. Paper Input Capacity: 50-sheet multipurpose tray (Tray 1) and 250-sheet input tray (Tray 2) for a total capacity of 300 sheets.	
9	2X Lenovo M720s Desktop PC	These are 2020 computers and are fairly used and needs OS. is a small form factor (SFF) business desktop featuring up to 8th or 9th generation Intel Core processors and an Intel B360 chipset Up to 32GB DDR4 (supports dual-channel UDIMM) Support for HDD (up to 2TB)	

		and M.2 PCIe NVMe SSDs, with optional Intel Optane memory support	
10	2X Lenovo laptop L390	Intel(R) core i7, 16GB RAM used and need OS. is a 13.3-inch business laptop featuring 8th-generation Intel processors, up to 32GB RAM, and a durable design. Up to 32GB DDR4	

The EU Delegation, as a diplomatic mission with diplomatic tax exemption status, might have purchased the ICT items free of taxes. Therefore, if there be any tax requirement on removal of the bidden items, that will be the sole responsibility of the bidder. The items are sold in used conditions “As is, Where Is” with no guarantees or warranties thereon, either expressed or implied.

The bid with the highest financial offer for each item will be awarded the relevant item(s). The EU Delegation will contact the winner(s) by [13/10/2026](#).

All winning bidders must make their payments via bank transfer or cash deposit into the EU Delegation’s account at [International Bank \(Liberia\) Ltd](#) and collect the items on or before [15/10/2026 between 09:00 to 12:00](#). The Delegation reserves the right to cancel the sale of an item, which bid upon receipt, if it considers the bid too low.