



Requirements and Job Descriptions

European Union Capacity Building Mission in Somalia (EUCAP SOMALIA) 1-2024 Call for Applications – National Staff (Somalia)				
Organisation:	EUCAP			
Job Location:	As indicated below			
Employment Regime:	As indicated below			
Job Title/ Vacancy Notice:	Ref.	Name of the Post	Location	Availability
	LG001	Maritime Assistant / Translator	Bossaso	ASAP
	LG004	Finance and Administration Assistant	Bossaso	ASAP
	LG005	Legal Officer / Translator	Bossaso	ASAP
	LM003	Senior National Adviser	Mogadishu	ASAP
	LM024	Translator	Mogadishu	ASAP
	LM035			
	LM028	Transport Assistant	Mogadishu	ASAP
Deadline for Applications:	7 May 2024 at 16:00 EAT			
E-mail Address to send the Job Application Form to:	jobs@eucap-som.eu			
Application process	<ul style="list-style-type: none"> • Application form can be downloaded from: https://www.eeas.europa.eu/eucap-som/1-2024-call-applications-%E2%80%93-national-staff-%E2%80%93-somalia-%E2%80%93-european-union-capacity-building-mission_en • Send filled in application to jobs@eucap-som.eu electronically only; • Applications will be considered only when using the Application Form (AF), indicating which position(s) the candidate is applying for; • Please, fill in <u>only one</u> application form containing maximum 2 positions you apply for; • More than one application form will not be accepted from the same applicant, in case more than one is sent, the earliest will be taken into consideration; 			



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| | <ul style="list-style-type: none">• Applications should be filled in English;• Only duly filled in English application forms will be accepted;• Should you need additional employment records, you can modify the application form accordingly;• All other forms of applications and/or after deadline submissions will be disregarded;• None of the documents submitted will be returned;• Due to the high number of applications received in each selection procedure, only shortlisted candidates invited for the interview phase will be contacted. |
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I. GENERAL CONDITIONS

Citizenship – Applicants need to have citizenship of Somalia or have to be in possession of a work/residence permit in Somalia.

Integrity – The candidates must maintain the highest standards of personal integrity, impartiality, and self-discipline within the Mission. The candidates are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information relating to the Mission or respective tasks and activities. They shall carry out their duties and act in the interest of the Mission.

Flexibility and Adaptability – The candidates must be able to work in arduous conditions with a limited network of support, with unpredictable working hours and a considerable workload. They must have the ability to work professionally as a member of a team, in task forces and working groups with mixed composition (e.g. civilian and military staff) and be able to cope with extended separation from family and usual environment.

Availability – The candidates must be able to undertake any other tasks related with the competencies, responsibilities, and functions of the respective position within the Mission, as required by the Head of Mission.

Physical and Mental Health – The candidates must be physically fit and in good health without any physical or mental problems or substance dependency which may impair operational performance in the Mission. To ensure duty of care in a non-benign environment, selected candidates shall be able to serve the full period of contract before reaching the normal age of retirement in the country of residence.

Serious deficiencies in any of these general conditions may result in termination of the contract.

II. ESSENTIAL REQUIREMENTS

The following are essential requirements in respect of national experts to the Missions for all job descriptions:

Education and Training – The candidate should have a recognised academic qualification under the European Qualifications Framework (EQF)¹, or similar, at a level specified in the individual job descriptions.

¹ <https://ec.europa.eu/ploteus/content/descriptors-page>



Knowledge – The candidates should have knowledge of the EU Institutions and Mission Mandate.

Skills and abilities

Language Skills²– Spoken and written proficiency in English as the working language of the Mission. Certain positions may require higher language skills further specified in the individual job descriptions.

Communication and Interpersonal Skills – The candidates must have excellent interpersonal and communication skills, both written and oral. In particular, they must be able to write reports in the working language of the Mission.

Organisational Skills – The candidates must have excellent organisational skills, with the ability to prioritise work to meet deadlines, and a concern for order and accuracy.

Computer Skills – Skills in word processing, spreadsheet and e-mail systems are essential.

Serious deficiencies in any of these essential requirements may result in termination of the contract.

III. ESSENTIAL DOCUMENTS AND EQUIPMENT FOR SELECTED CANDIDATES

National ID card or work/residence permit – The shortlisted candidates will provide the national ID card or work residence permit before the date of the interview.

Education diploma(s)/certificate(s) and/or professional certificate(s) – The selected national candidates must have and present to the mission the university diploma or the professional certificate/diploma, depending on the job description, before signing the contract or taking up the duties. Documents supporting educational qualifications and work experience should be accompanied by certified translations of the original documents in the English language, if issued in another language, in accordance with the European Commission Guidelines for Lifelong Learning, which ensures transparency in higher education and fair and informed judgements about qualifications.

Security Clearance – The selected candidates will have to be security cleared before they will sign the contract of employment.

Certificate/Booklet of Vaccination – The selected candidates must be in possession of a valid certificate/booklet of vaccination showing all vaccinations and immunisations received. They also must be vaccinated according to the required immunisations for the Mission area.

Medical Certificate – The selected candidates should undergo an extensive medical examination and be certified medically fit for Mission duty. In a similar manner a dental examination should be certified where it is stated that no eminent dental issues are foreseen. A copy of the result of the medical examination as well as the certification must be provided by selected personnel and sent to the Medical Adviser of the Mission before joining the Mission. Medical data will be handled with confidentiality and in line with EU Charter of Fundamental Rights and the Standard Operating Procedure on the protection of personal data.

Deficiencies in any of the documents asked for a specific position may result in failure of the selection process.

² [Common European Framework of References for Languages](#)



IV. ADDITIONAL INFORMATION

Gender balance – The EU strives for improved gender balance in CSDP operations in compliance with UNSCR 1325 on women peace and security.

Selection Process – The candidates considered to be most suitable will be shortlisted and, if needed, interviewed by video call/phone, before the final selection is made.

Information on the Outcome – The candidates will be informed about the outcome of the selection process after its completion.

Training – The selected candidates should complete induction and security/medical training upon arrival.

Data Protection – The EEAS, and its Directorate CPCC processes personal data pursuant to Regulation (EC) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data, as implemented in the EEAS by the Decision of the High Representative of the Union for Foreign Affairs and Security Policy of 8 December 2011. The Privacy statement is available on the EEAS website.

V. JOB DESCRIPTIONS

The current reporting lines of the following job descriptions might be subject to modification based on operational requirements and in line with the principles set out in the Operational Plan (OPLAN).



EUCAP
Vacancy for National Staff
LG001 Maritime Assistant/Translator

Duty Station: Bossaso

Availability: As soon as possible

Post Category: Assistant

Group Classification: 3

Reporting Line:

The Maritime Assistant/Translator will be under the direct supervision of Strategic Maritime Adviser / Head of Unit and will report to him/her.

Main Tasks and Responsibilities:

- To maintain regular contacts with Puntland Maritime Law Enforcement Agencies and Institutions, local authorities, governmental organizations, non-governmental organizations or other external counterparts where it concerns the execution of the Mission Mandate in order to collect and disseminate information;
- To coordinate activities, resources, equipment and information flow between Puntland Maritime Law Enforcement Agencies and Institutions and EUCAP;
- To establish and maintain cooperation with the authorities of the maritime law enforcement services on the development of training programs on maritime security matters including IUU fishing;
- To assess the functioning, organisation management capacity skills and needs of the Puntland Maritime Law Enforcement Agencies and Institutions and advise on improvements;
- To ensure timely reporting on activities within the field of responsibility as per planning documents, in particular progress and/or lack of progress;
- To accompany EUCAP Advisers as required to meetings and events, take minutes when requested and make necessary preparations;
- To maintain a database regarding training, workshops and activities with Puntland Maritime Law Enforcement Agencies and Institutions;
- To perform translating duties whenever needed by Mission Advisers;
- To provide interpretation services in meetings with Somali interlocutors;
- To contribute to mission reporting in the area of competence;
- To contribute to the identification of lessons and best practice in the area of competence;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To perform any other tasks assigned by the line manager.

Essentials Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma. The qualification should be in any of the fields of Social Sciences (e.g. Bachelor or Mate exam from a Maritime University, Political Science, International Relations, Law, Economics) or Business Administration/Management;
AND
- After having fulfilled the education requirements, a minimum of 3 years of relevant professional experience;
- Good understanding of policies and organisational aspects of maritime administration, maritime security and Coast Guard function.



Essential Knowledge, Skills and Abilities:

- Proficiency in Microsoft Word, PowerPoint, Excel, Outlook and Internet;
- Excellent communication and analytical skills in both written and spoken English and Somali language;
- Ability to work remotely when needed, being self-organised and to deliver high quality results;
- Ability to prioritize and perform, with limited supervision, multiple tasks in an energetic environment with multiple priorities;
- Flexibility and ability to work effectively under pressure, in difficult circumstances, as well as ability to communicate with personnel at all operational and strategic levels;
- Ability to work methodically, accurately and with attention to details as well as to tight deadlines;
- Proven interpersonal skills and the ability to establish and maintain effective working relations in a multicultural, multi-ethnic environment with sensitivity and respect for diversity;
- Strong sense of confidentiality and discretion in dealing with strategic sensitivities, staff-related matters and financial issues;
- Punctuality, reliability.

Desirable Qualifications and Experience:

- Valid EU category “B” driving license or equivalent;
- Ability to drive vehicles with manual transmission;
- Experience of designing and delivering training;
- Previous work experience with an international organisation, particularly in crisis areas with multinational organisations, ideally in an operational management capacity;
- Seagoing experience;
- Experience from merchant/fishery fleet;
- Organisational, planning and project development skills;
- Knowledge of Arabic language.

Special Note:

- Mandatory requirement to pass security clearances and medical check.



EUCAP
Vacancy for National Staff
LG004 Finance and Administration Assistant

Duty Station: Bossaso

Availability: As soon as possible

Post Category: Assistant

Group Classification: 3

Reporting Line:

The Finance and Administration Assistant will be under the direct supervision of the international Financial and Administration Officer and will report directly to him/her.

Main Tasks and Responsibilities:

- To assist the International Financial and Administration Officer in performing Finance and Administrative tasks
- To manage the Finance and Administration related correspondence;
- To take minutes at meetings, as well as to prepare draft reports, documents, etc.;
- To liaise and cooperate on financial issues with the relevant units;
- To monitor that financial transactions processed are in line with criteria of eligibility as well as the relevant regulations and directives (Financial Regulations, Guide to Missions, etc.);
- To liaise and cooperate on financial and accounting issues with all other relevant Units, as instructed;
- To contribute to mission reporting in the area of competence;
- To perform any other tasks assigned by the line manager.

Essential Qualifications and Experience:

- Successful completion of secondary education attested by a certificate;
AND
- After having fulfilled the education requirements, a minimum of 3 years of professional experience in the same field of work.

Essential Knowledge, Skills and Abilities:

- Able to work remotely with minimal supervision when needed, self-organize and deliver high quality results;
- Ability to work independently and harmoniously with colleagues and as part of a team;
- Excellent computer skills, including MS Office (Word, Excel);
- Time management and problem-solving skills;
- Must be able to express ideas and concepts clearly and concisely and to communicate effectively orally;
- Strong sense of confidentiality and discretion in dealing with staff-related matters and/or financial issues;
- Punctuality, reliability;
- A valid EU category "B" driving license or equivalent.

Desirable Qualifications and Experience:

- A professional qualification in Finance or equivalent academic or professional training;
- Previous work experience of electronic financial software or ERP system;
- Previous work experience with an international organisation;
- Excellent administration and organisational skills;



- Works methodically, accurately and with attention to details as well as to tight deadlines;
- Ability to work under stress and willingness to work long irregular hours;
- Good experience of using data for preparing reports.

Special Note:

- Mandatory requirement to pass security clearances and medical checks.



EUCAP
Vacancy for National Staff
LG005 Legal Officer/Translator

Duty Station: Bossaso

Availability: As soon as possible

Post Category: Officer

Group Classification: 2

Reporting Line:

The Legal Officer/Translator will be under the direct supervision of Head of Field Office Puntland and will report to him/her.

Main Tasks and Responsibilities:

- To provide legal expertise and advice on legal issues related to the host country legal framework, including advice on host country regulatory and other instruments, mechanisms and arrangements;
- To prepare, under the guidance of the Advisers, draft documents on legal issues pertaining to the implementation of EUCAP's Mandate;
- To conduct research on legal issues related to public international law and relevant host country law;
- To assist the Advisers in all areas of their respective work, including liaising with local interlocutors, assisting in the preparation and delivery of legal training courses, the organization of workshops and other events;
- To translate legal documents from Somali into English and vice versa;
- To provide interpretation services in meetings with Somali interlocutors;
- To prepare talking points for the Advisers ahead of meetings with Somali interlocutors;
- To prepare and participate in meetings, conferences and other events, preparing meeting reports;
- To maintain the highest level of confidentiality when dealing with assigned tasks and responsibilities, as well as with all EUCAP documents and information;
- To contribute to mission reporting in the area of competence;
- To contribute to the identification of lessons and best practice in the area of competence;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To perform any other tasks assigned by the line manager.

Essentials Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma. The qualification should be in Law or equivalent/related field, such as human rights or political science;
AND
- After having fulfilled the education requirements, a minimum of 3 years of relevant professional experience, in practice of law in an international organization, government, private company or a law firm, with substantial experience in international, administrative, public and regulatory law matters.

Essential Knowledge, Skills and Abilities:

- Knowledge of functions and practices of the host country and other Rule of Law systems;
- Knowledge of local legal terminology;
- Strong organizational skills that reflect an ability to perform and prioritize multiple tasks in an energetic environment with multiple priorities;
- Ability to work effectively under pressure, in difficult circumstances, as well as ability to communicate with personnel at all operational and strategic levels;



- Proven interpersonal skills and the ability to establish and maintain effective working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity;
- Exemplary writing and editing skills, with proficiency in Microsoft Word, PowerPoint, Excel, Outlook, and the Internet;
- Excellent communication and analytical skills in both written and spoken English and Somali language;
- Teamwork oriented;
- Strong sense of confidentiality and discretion.

Desirable Qualifications and Experience:

- A master's degree in Law;
- Diploma or certificate in English Language skills, in both translation and interpretation, for example IELTS certificate or equivalent academic or professional training, evidenced by a certificate;
- Previous professional experience working in an international organization;
- Knowledge of maritime issues in the host country and at international level;
- Knowledge of relevant jurisprudence in the host country;
- Knowledge of European Security Defence Policy (ESDP) Missions and EUCAP activities in Somalia;
- Additional language skills are desirable;
- Good presentation skills;
- Ability to work without supervision, complete assigned tasks within strict deadlines and consistently maintain quality and accuracy in performance of duties;
- Able to maintain a clean, safe and hazard free working environment. Meticulous time keeping, and ability and willingness to work additional hours if required.

Special Note:

- Mandatory requirement to pass security clearances and medical check.



EUCAP
Vacancy for National Staff
LM003 Senior National Adviser

Duty Station: Mogadishu

Availability: As soon as possible

Post Category: Adviser

Group Classification: 1

Reporting Line:

The Senior National Adviser will be under the direct supervision of Deputy Head of Mission and will report to him/her.

Main Tasks and Responsibilities:

- To advise the HoM/DHoM in all matters related to the execution of the Mission's mandate and to assist her/him in carrying out her/his functions;
- To contribute to the articulation and implementation of the key areas of the Mission's mandate and advisory processes and the facilitation of effective relations of the federal and state governments with the relevant coordination structures by liaising between the Somali authorities and principal international partners as instructed by HoM/DHoM;
- To support the Mission's work on security and justice (Rule of Law), federalization, the constitutional architecture regarding the aspects of internal security and justice (Rule of Law);
- To provide sound advice and context background to inform programmatic actions on the Mission's mandate implementation;
- To contribute to better articulation of Mission's mandate in relation to the Somali political and policy context, including all relevant strategic documents, such as the National Development Programme (NDP-9) and its successor, the decision of the National Consultative Council (NCC), etc.;
- In close cooperation with the Senior Political Advisor to provide sound advice to the Mission on security and political dynamics within Somalia, including Somaliland, and in relation with its neighbours;
- To contribute to advocate for the Mission's mandate implementation in Somalia with federal and state stakeholders and international and regional partners;
- To translate and interpretate from Somali to English and vice versa during meetings, events, conferences, etc. Translating of written Somali (newspaper articles, correspondence, letters, strategic documents, concepts, etc.) into written English and vice versa;
- To accompany the HoM/DHoM to external meetings, and to translate in those meetings when needed and provide readouts of these meetings;
- To summarise information and prepare briefing materials for the HoM/DHoM;
- To ensure a smooth information flow within, from and to the Head of Mission Office and other Mission organisational units and offices and support the Executive Officers in their tasks;
- To establish and maintain relationships with the Mission senior management;
- To be aware of any relevant issues within the Mission that could impact on HoM/DHoM;
- To contribute to the political aspects of press and public information activities, including assisting in clearance of draft press releases, public statements and articles as appropriate and support the PPIO officers in their tasks;
- To assist the HoM/DHoM in clearing Mission reports;
- To maintain the highest level of confidentiality when dealing with assigned tasks and responsibilities, as well as with all EUCAP documents and information;
- To contribute to mission reporting in the area of competence;



- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

Essentials Qualifications and Experience:

- Successful completion of university studies of at least 4 years attested by a diploma. The qualification should be in Law or equivalent/related field, such as human rights or political science;
AND
- After having fulfilled the education requirements, a minimum of 8 years of relevant professional experience within an international organization, government, private company or a law firm, with substantial experience in international, administrative, public and regulatory law matters, out of which a minimum of 3 years at management level;
- Experience of working in a complex environment with multiple actors.

Essential Knowledge, Skills and Abilities:

- Drafting, reviewing, editing and presentation skills with proficiency in Microsoft Word, PowerPoint, Excel, Outlook, and the Internet;
- Ability to maintain objectivity in complex scenarios and to display sensitivity and sound judgement;
- Organisational skills, with the ability to prioritise work to meet deadlines, and a concern for order and accuracy;
- Familiarity with diplomatic protocol;
- Strong organizational skills that reflect an ability to perform and prioritize multiple tasks in an energetic environment with multiple priorities;
- Proven interpersonal skills and the ability to establish and maintain effective working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity;
- Excellent communication and analytical skills in both written and spoken English and Somali language;
- Experience in translations from Somali to English and vice versa;
- Strong sense of confidentiality and discretion.

Desirable Qualifications and Experience:

- A master's degree in law or equivalent/related field, such as human rights or political science;
- Having a wide network to public officials in the Federal Government of Somalia;
- Previous professional experience working in an international organization;
- Education and/or Certificate as a professional translator/ interpreter from Somali to English and vice versa;
- Knowledge of maritime issues in the host country and at international level;
- Knowledge of relevant jurisprudence in the host country;
- Knowledge of European Security Defence Policy (ESDP) Missions and EUCAP activities in Somalia;
- Ability to work without supervision, complete assigned tasks within strict deadlines and consistently maintain quality and accuracy in performance of duties;
- Able to maintain a clean, safe and hazard free working environment. Meticulous time keeping, and ability and willingness to work additional hours if required.

Special Note:

- Mandatory requirement to pass security clearances and medical check.



EUCAP
Vacancy for National Staff
LM024, LM035 Translator
(2 positions)

Duty Station: Mogadishu

Availability: As soon as possible

Post Category: Assistant

Group Classification: 3

Reporting Line:

The Translator will be under the direct supervision of the Head of Field Office Mogadishu (HoFO) and will report to him/her.

Main Tasks and Responsibility:

- To translate written materials;
- To support interpretation / translation in meetings with Somali interlocutors;
- To read given material and research industry-specific terminology;
- To convert text and audio recordings from one language to another;
- To ensure translated content conveys original meaning and tone;
- To prepare subtitles for videos and online presentations;
- To cross-reference specialized dictionaries and translation tools to check quality of translation;
- To proofread translated texts for grammar, spelling and punctuation accuracy;
- To follow up with advisers to ensure translation meets their needs;
- To edit content with an eye toward maintaining its original format (e.g. font and structure);
- To stay current on new translation tools and practices;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

Essential Qualifications and Experience:

- Successful completion of secondary education attested by a certificate;
AND
- Successful completion of Interpreter and/or Translator training attested by a certificate;
- After having fulfilled the education requirements, a minimum of 3 years of professional experience in a relevant field of work.

Essential Knowledge, Skills and Abilities:

- Experience in translation and interpretation, including interpreting and translating for international experts;
- Excellent communication, administration and organisational skills in both written and spoken English and Somali language;
- Exemplary writing and editing skills, with proficiency in Microsoft Word, PowerPoint, Excel, Outlook and Internet;
- Ability to work methodically, accurately and with attention to details as well as to tight deadlines;
- Ability to prioritize and perform, with limited supervision, multiple tasks in an energetic environment with multiple priorities;
- Strong sense of confidentiality and discretion in dealing with strategic sensitivities, staff-related matters and financial issues.



Desirable Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma, preferably in Translation, Interpreting, Linguistics or equivalent academic or professional training;
- Familiarity with translation software and good experience on oral translation ;
- Previous work experience with an international organisation;
- Ability to work independently and harmoniously with colleagues and as part of a team;
- Willingness to work long irregular hours when needed and still deal helpfully and courteously with all contacts;
- Must be able to express ideas and concepts clearly and concisely in written and oral form;
- Good experience in collecting and analysing using data for preparing reports and articles;

Special Note:

- Mandatory requirement to pass security clearances and medical checks.



EUCAP
Vacancy for National Staff
LM028 Transport Assistant (Mechanic)

Duty Station: Mogadishu

Availability: As soon as possible

Post Category: Assistant

Group Classification: 4

Reporting Line:

The Transport Assistant (Mechanic) will be under the direct supervision of Head of General Support Section and will report directly to him/her.

Main Tasks and Responsibilities:

- To monitor outsourced and to conduct maintenance and repair of EUCAP vehicles in accordance with the vehicle manufactures standards;
- To ensure the transport system within the area of responsibility;
- To monitoring the fleet fuel accountability, damages to the vehicles, road accidents and insurance cover;
- To input and maintain vehicle information and data in the electronically Fleet management System;
- To manage the spare parts and keep required stock levels;
- To support and assist in the preparation of reports and makes recommendations as necessary on various transport matters within her/his area of competence;
- To support and assist in maintaining a data base for cost-control/analysis, scheduling of services/repairs and ensures tracking of reimbursements of repairs after accidents;
- To provide support on transport related matters to mission members during the trips to the fields;
- To update and maintain vehicle related assets in the asset management software;
- To support market survey process;
- To provide required documents and perform necessary checks for invoice verification, and contract management;
- To submit reports in his/her field of responsibility;
- To be available to participate in field trips across the Mission area (Somalia,) as required;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related task as requested by the Line Manager.

Essential Qualifications and Experience:

- Successful completion of secondary education attested by a certificate;
AND
- After having fulfilled the education requirements, a minimum of 3 years of professional experience in a relevant field of work.

Essential Knowledge, Skills and Abilities:

- Proficiency in car maintenance and repairs;
- Proficiency in use of standard maintenance related software and data entry processes, knowledge of logistics databases and inventory procedures;
- Good English writing and editing skills, with proficiency in Microsoft Word, Excel, Outlook, and the Internet;
- Good communication and analytical skills in both written and spoken English; must be able to express him/herself clearly and concisely in written and oral form;



- Good language skills in the Local Native language;
- Honesty and integrity; strong sense of confidentiality and discretion in dealing with staff-related matters and financial issues;
- Proven interpersonal skills and the ability to harmoniously work in a multi-cultural, multi-ethnic team with sensitivity and respect for diversity;
- Strong organizational skills and ability to effectively perform the assigned tasks in a dynamic environment;
- Continuous improvement attitude and ability to learn and apply new concepts;
- Ability to manage time effectively in order to ensure that tasks are completed within the given timelines; ability to adapt to different situations and to efficiently respond under high-pressure circumstances, while still acting with courtesy;
- Capable to work both indoors and outdoors under extreme conditions, and to load and move heavy equipment as required with adequate tools;
- Working schedule is day shift with flexibility to respond to urgent and/or after-hour needs. May be required to work on shift during Weekends and Holidays as required;
- A valid EU category “C1” driving license or equivalent.

Desirable Qualifications and Experience:

- A professional qualification in Logistics, Supply chain, Engineering, Maintenance or equivalent;
- Previous work experience with an international and/or government organisation;
- Knowledge of using electronic Fleet Management, inclusive tracking software;
- Good knowledge of the local market;
- Experience in Enterprise Resource Planning programs, namely in Inventory Management;
- Previous experience in tasks and responsibilities as described above.

Special Note:

- Mandatory requirement to pass security clearances and medical checks.