[](https://eeas.europa.eu/delegations/japan_en)**APPLICATION FOR FUNDED TRAINEESHIP**

**IN A EUROPEAN UNION DELEGATION/OFFICE**

**Last name (in CAPS), First name(s):**

**Date of birth: Nationality:**

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**I declare that:**

* I am a young graduate, having at least a Bachelor Diploma (B.A.).
  + University / City / Country :
  + Faculty / Subject :
* I am a citizen of the EU or of a candidate country which already signed an accession treaty with the EU or of the host country of the Delegation
* I have no previous experience in the EU Institutions longer than six weeks.
* I have maximum one year of professional experience (after my graduation) **[[1]](#endnote-1)**

**I submit the following attachments:**

* a detailed Europass curriculum vitae (CV)
* a motivation letter
* the present application form

**I agree that if I should be pre-selected, I will send:**

* A copy of my valid Passport/ID card
* A copy of my diploma(s)
* A copy of my language certificate(s)
* An extract from the "judicial record"
* A medical certificate stating that I am fit for work and have no infectious diseases (a certificate written by a general practitioner is sufficient)

**I agree that if I am an EU citizen, I will provide proof that I am covered against the risk of a pandemic and the costs of repatriation**

**If I am an EU citizen, I have a valid visa and permit**

**I understand that the traineeships could be postponed, suspended or even cancelled, considering the very evolving context of the COVID-19 situation in the host country**

**If selected, I understand that I will receive a** [monthly grant](https://eeas.europa.eu/sites/default/files/admin2020_50_03.12.2020_en.pdf) **of 1.200 EUR to cover living expenses.**

**I am available for traineeship: From: To:**

Application date: Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Other traineeships or student jobs or volunteering works carried out during university or after graduation are not considered as professional experience. [↑](#endnote-ref-1)