

## **Policy Officer - Political, Press and Information Section (Local Agent Group I) - REF 157296**

The Delegation of European Union to Thailand is recruiting a local Policy Officer for the Political, Press and Information Section. The local Policy Officer is tasked to report, analyse and advise on domestic political and human rights developments in Thailand.

### **We are**

The European Union (EU) is a political union composed of 27 European countries. It plays an important global role in international affairs through diplomacy, trade, development co-operation and working with international partners and organisations. Abroad, the EU is represented by over 140 diplomatic missions, known as EU Delegations, which effectively serve as EU embassies.

### **We offer**

We offer a position as local Policy Officer. The successful candidate will assist the Head of the Political, Press and Information Section in carrying out political functions in Thailand in multiple areas including domestic politics, human rights, governance, elections, rule of law, foreign and regional policy and any other field upon request.

The successful candidate will be working in a fast-paced, multicultural environment and enjoy a competitive salary of 159,302 Baht per month (minimum) as well as benefits such as medical insurance and a provident fund.

### **Functions and duties:**

- To support the work of the Head of Delegation, the Deputy Head of Delegation and the Head of the Political, Press & Information Section.
- To monitor, analyse and report on the political situation in Thailand and its regional context.
- To monitor, analyse and report on the human rights situation, issues of concern to civil society and issues of democratic development.
- To prepare periodical and ad-hoc reports and briefings on domestic, regional and foreign policy-related developments and events.
- To liaise with local authorities, institutions and colleagues in the diplomatic community in line with specific tasks assigned and maintain an extensive and active network of Thai and international interlocutors.
- To represent the Delegation at external meetings, conferences and other events as required.
- To provide analytical input on political aspects and implications of EU co-operation activities in Thailand.
- To regularly travel to Thai provinces outside Bangkok to gather information and liaise with partners.
- To assist in setting up meetings and preparing high-level visits and provide written translation or oral interpretation as required.
- To organise activities and/or events as required.
- To contribute to the press, public diplomacy and cultural work of the section as required.

- Perform other duties as and when required.

**Working environment:** Political, Press and Information Section

**Group:** Local Agent Group 1

**Required qualifications and experience:**

- Relevant University degree in subjects such as Political Science, International Relations, Law or similar.
- Minimum of three (3) years working experience after graduation in a relevant field in a similar role.
- Excellent command of English (written and spoken)
- Excellent command of Thai (written and spoken)
- Capable of producing high quality results within often tight deadlines
- In-depth knowledge of Thai politics and society.
- Fully independent in report reviewing/writing and drafting of official correspondence where diplomatic etiquette is essential.
- Interpersonal skills (ability to work both independently and as a team member and ability to work in a multicultural environment).
- Capable of handling politically sensitive issues in a responsible and discrete manner
- Computer literate (commonly used programs such as Microsoft Office).

**Assets:**

- A post-graduate degree in Political Science, Human Rights, or related fields
- Experience in monitoring, analysing, and reporting on the human rights situation
- Experience in liaising with civil society
- Strong knowledge of the European Union and its relations with Southeast Asia
- Knowledge of another European language

**How to apply**

**Please send your application and supporting documents to the email address:**

[delegation-thailand-jobs@eeas.europa.eu](mailto:delegation-thailand-jobs@eeas.europa.eu)

The application should include a motivation letter, a detailed CV using the "europass" template (<https://europa.eu/europass/en/create-europass-cv>) in pdf format. The application must be clearly marked "Ref. 157296"

The Delegation will not supply additional information or discuss the selection procedure by telephone. Please address any queries concerning this procedure to [delegation-thailand-jobs@eeas.europa.eu](mailto:delegation-thailand-jobs@eeas.europa.eu)

**The procedure**

After the deadline, the applications will be reviewed by a Selection Committee set up for this purpose. The Selection Committee will shortlist candidates who are considered to be the most suitable for the post on the basis of a preliminary assessment of the information provided in

their application letter and the supporting documents. The short-listed candidates will be invited to participate in a written assessment and, if successful, to a final interview.

Only shortlisted candidates will be contacted.

**The deadline for applications is 17 October 2022, 18:00 hrs (Bangkok Time)**