European Commission

Call for Proposals Number 155297

Energy efficient household devices, distribution, after-sales structures and Mini-grids for exploring economic growth potential in rural areas

Instruction for Grant Applicants on PADOR and PROSPECT

How to Apply?

How to apply for this Call for Proposals?

PADOR:

- Prior online registration in PADOR (Potential Applicant Data Online Registration) for lead applicant and its co-applicant(s) is compulsory: http://ec.europa.eu/europeaid/work/onlineservices/pador/index_en.htm

- Read "Quick Guide" available on website prior to registration

- If it is impossible to register complete 'PADOR off-line form'

- Helpdesk on functioning PADOR: EuropeAid-IT-support@ec.europa.eu **via the online support form**

- Do NOT contact EU Delegation for PADOR related questions!

- Register in PADOR well in advance!

PADOR - I

General

▼ Access your organisation
▼ Search for Partner
▸ How to fill in PADOR (Quick Ref.)
▸ What is LEF data?
User management

◉ Screens to be filled in

Welcome to the PADOR module. P...

Following the revision of PR...
geogra...

Administrative data
Profile
Sectorial experience
Geographical experience
Crossed Information
Financial health
Financing sources
Audit Report
Staff
Board of Directors
Additional Information (optional)

EuropeAid ID (?)

◉ Signature

Sign and Submit to the European Commission

◉ Tools

-2008-CGB-0603996580
-2008-FHZ-1803043010
AD-2009-EAK-1111323342
AD-2011-EWX-2801883147
AD-2015-FCS-1702709979
AE-2009-EAL-1111323489
AE-2014-CIB-2707432618
AF-2007-CSA-2711177050
AF-2007-DOL-2711204720
AF-2007-DOL-2711207548
AF-2007-DOM-2711208946
AF-2007-DQA-2711274057

How to Register in PROSPECT?

- PROSPECT: electronic system for management of Calls for Proposals

- Create a ECAS Username and password *(see slide 7)*

- PROSPECT allows Applicants to submit their proposals online, follow up status of their application in real time, and receive evaluation results instantly online!

- You will receive automatic notification of receipt of your application and

- In case a new document (Clarifications, Corrigendum, etc.) is published for your call

- Read user guide available on the website!

There will be no Physical Mailbox for this Call!

INTERNATIONAL COOPERATION AND DEVELOPMENT

Calls for Proposals and Tenders

Calls for Proposals and Tenders

Latest Publications   **Search by reference**   Advanced Search

Reference ⊘   [155297]   [Search]

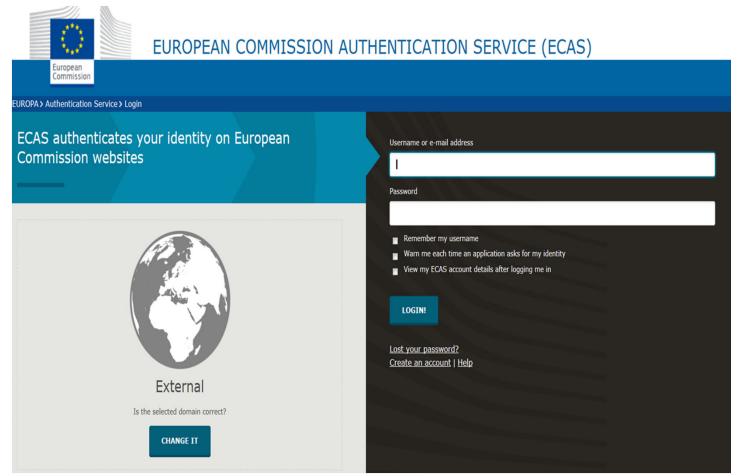## Energy efficient household devices, distribution, after-sales structures and Mini-grids for exploring economic growth potential in rural areas

Programme : Africa, Caribbean and Pacific		**Geographical Zone** ⊘ : Lesotho	
Type : Action Grants		**Published** : 21/04/2017	
Status : **Open** » 07/06/2017		**Updated** : 08/05/2017	
Budget : 4,000,000 (EUR)		**Reference** ⊘ : EuropeAid/155297/DD/ACT/LS	

Documents :

Corrigendum Starting Time Information Session.doc	English	08/05/2017
Guidelines_grant-applicants_155297_Final 170420.doc	English	21/04/2017
e3h11_derogations_ios_en.doc	English	21/04/2017
Annex A.1_CN_155297_Final 170420.docx	English	21/04/2017
Annex B - Budget.xls	English	21/04/2017
Annex A.2_FP_155297_Final.docx	English	21/04/2017
Annex C - Logical framework.doc	English	21/04/2017
Annex D - Legal Entity File (public law body).pdf	English	21/04/2017
Annex D - Legal Entity Sheet (private or public law body with legal form).pdf	English	21/04/2017
Annex D - Legal Entity Sheet (natural person).pdf	English	21/04/2017
Annex E - Financial Identification Form.pdf	English	21/04/2017

Step 1: Create a ECAS Username and password:webgate.ec.europa.eu/europeaid/prospect

European Commission > International Cooperation and Development > Funding > PROSPECT

e-Calls PROSPECT

Call search

List of calls

Call ↕	Title	Domain	Geographical zone	Publication date	Submission deadline
155297					
156125	N/A	N/A	N/A	N/A	N/A
156100	Enhancing Euro-Medite...	European Neighbo...	Mediterranean Region	28/05/2017 12:00	16/07/2017 12:00 (CN)
156067	Soutenir la société civil...	Civil Society organi...	Congo (Brazzaville)	16/05/2017 08:00	02/07/2017 18:00 (CN)
156036	Instrumento Europeu p...	NEW Democracy a...	Timor Leste	15/05/2017 12:00	29/06/2017 12:00 (CN)
155974	Amélioration de la cont...	Civil Society organi...	Djibouti	04/05/2017 12:00	18/06/2017 12:00 (CN)
155961	Enhanced Engagement...	European Neighbo...	Georgia	01/06/2017 15:00	18/07/2017 15:00 (CN)
155956	European Instrument f...	NEW Democracy a...	Albania	31/05/2017 12:00	31/08/2017 12:00 (FA)
155954	Programme d'appui au...	N/A	N/A	N/A	N/A
155952	EIDHR: European Instr...	NEW Democracy a...	Malaysia	15/05/2017 12:00	03/07/2017 18:00 (CN)
155932	European Instrument f...	N/A	N/A	N/A	N/A

↺ Clear selection   ◁ ◁◁ Page 1 of 51 ▷▷ ▷▷ 10 ▾

Search for a call

Sidebar:
- My calls
- My approval requests (0)
- My notifications (88)
- My user settings

Calls
- Create call
- Call search
- Call statistics

Useful links
- Online support
- How to use PROSPECT
- PADOR

Lead applicant

Does it have a EuropeAid ID?	⊙ Yes ⊙ No
Organisation *	
Established (country) *	

Address* : Fill in the address and postal code (if available) or specify P.O BOX

Address		Phone number	
Postal code		Fax number	
P.O. Box		Organisation e-mail *	
City *		Confirm e-mail *	

Contact person details

First name *	a	E-mail address *	prospecttest2016@gmail.com
Last name *	A	Confirm e-mail *	prospecttest2016@gmail.com

Details of the action

Title of the action *	
Language of the proposal *	EN ▼
Requested EU contribution (amount) *	_____ EUR
Requested EU contribution as % of total eligible costs (indicative) *	_____ %
Total action duration *	_____ months
Action location(s) (country/ies) *	_____ 🔍

Fields marked with an asterisk (*) are mandatory.

Back   Save and continue

| 1 Contact | 2 Project | 3 Co-applicants | 4 Documents | Overview | 5 Submit |

List of co-applicants

Add EID (if the organisation is registered in PADOR) or PADOR off-line form (if the organisation is not yet registered) for your co-applicants.

EuropeAid ID	Organisation name	Established in (country)
	Page 0 of 0 10	No records available

Add a co-applicant

List of affiliated entities

Add EID (if the organisation is registered in PADOR) or PADOR off-line form (if the organisation is not yet registered) for your affiliated entities.

EuropeAid ID	Organisation name	Established in (country)
	Page 0 of 0 10	No records available

Add an affiliated entity

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Documents

If this file is bigger than 10MB, upload a compressed file (e.g.: .zip) or a light format file (e.g.: .doc .pdf). Do not upload the scanned signed declaration(s) here. Please use the separate section below.

Concept note *	⬆ No document ...

Declaration by the applicant, Mandate for co-applicants (when required), Affiliated entities statement (when required)
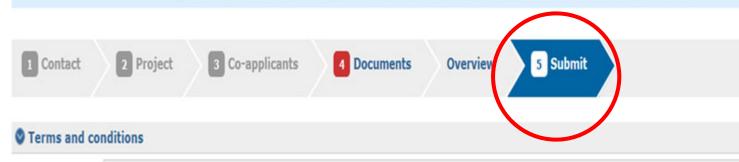
If this file is bigger than 10MB, upload a compressed file (e.g.: .zip) or a light format file (e.g.: .doc .pdf).

Signed document (Concept Note step) *	⬆ No document ...

The maximum file size is 10.00 MB. If you exceed this limit please compress your files (e.g. .zip).
Fields marked with an asterisk (*) are mandatory.

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◉ Terms and conditions

The lead applicant, represented by the PROSPECT user, being the authorised representative of the lead applicant for the purpose of submitting the present application, hereby declares that:
 - the declaration by the lead applicant has been duly signed and uploaded in PROSPECT under "Documents" tab
 - the documents mentioned under section 2.2 of the guidelines for grant applicants have been uploaded in PROSPECT under the "Documents" tab

☐ I have read and accepted the terms and conditions

Back   Submit

Further Information

Content questions on Guidelines <u>must</u> be addressed to:
delegation-lesotho-call-for-proposals@eeas.europa.eu
Before **17 May 2017 12h:00**
Register in PADOR well in advance!

Q & A of relevance to all applicants will be published on Prospect Website latest by **26 May 2017**

Questions related to IT, PADOR or PROSPECT to be sent to:

EuropeAid-IT-support@ec.europa.eu or

europeaid-pador@ec.europa.eu