



V A C A N C Y
LOCAL AGENT POSITION OF BUDGET/ACCOUNTING ASSISTANT

The Delegation of the European Union to Barbados, the Eastern Caribbean States, the OECS and CARICOM/CARIFORUM based in Barbados is seeking to recruit a motivated, reliable and experienced individual to fill the Local Agent position of Budget/Accounting Assistant in the Finance, Contracts and Audit Section.

The successful applicant should hold at least a Bachelor University degree, preferably related to accounting, finance, economics or law. A Master's degree or Postgraduate degree in the relevant area would be considered an asset. Group II Budget/Accounting Assistants are professional accountants and can demonstrate their knowledge in the area (diploma and experience).

The applicant should have a minimum of two years of relevant work experience in financial/accounting matters and/or contract management and/or legal work, and/or in audits. Previous experience in an European Union project or in an international organisation would be an asset.

The complete Job profile and requirements may be obtained from our website
<http://eeas.europa.eu/delegations/barbados>

The Delegation offers an exposure to an international and multicultural environment and is an equal opportunity employer. The Delegation offers motivating employment conditions: initial basic salary range (dependent on experience level) starting BBD 6,264 to BBD 11,092 (last step), full 13 month salary, attractive medical and pension scheme.

Local Agent conditions apply to this post. CARICOM citizens are eligible and should possess the CARICOM Skills Certificate.

How to apply:

Interested persons should submit motivation letter and detailed Curriculum Vitae (CV) by email or mail to:

The Head of Delegation
The Delegation of the European Union to Barbados, Eastern Caribbean Countries, OECS,
CARICOM/CARIFORUM
P.O.BOX 654C
BRIDGETOWN

or

Email: DELEGATION-BARBADOS-ADMINISTRATION@eeas.europa.eu

Please mention: ATTN: VACANCY – FINANCE (LA POST 256443)

DEADLINE FOR APPLICATIONS: 09 FEBRUARY 2022 AT 17:00 HOURS

Before submitting their application, candidates should carefully check whether they meet all the eligibility criteria in order to avoid automatic exclusion from the selection procedure. **Late applications will not be accepted.**

The selection panel will make a pre-selection on the basis of the qualifications and the professional experience described in the CV and motivation letter, and will produce a shortlist of a limited number of eligible candidates who best meet the selection criteria for the post.